

**Somerset School District**

**Board of Education Packet**

**September 21, 2015**

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**DRAFT**  
**REGULAR MEETING - BOARD OF EDUCATION**  
**SCHOOL DISTRICT OF SOMERSET**  
**August 17, 2015**

President Bob Gunther called the meeting to Order at 5:45 p.m.

Roll Call was taken. Present were Brian Moulton, Marie Colbeth, Mike Connor, Bob Gunther, Nancy Dressel, Patty Schachtner and Tammie Wishard.

Moulton moved, with second by Colbeth, to approve the agenda. Motion carried unanimously.

Connor moved with second by Moulton move to Closed Session in Accordance with State Statute 19.85 (1) (c) for the purpose of considering negotiations proposal for administrator and supervisory support staff employees. Upon roll call vote, all voted Yes to move to Closed Session.

Discussion ensued in closed session on topic of negotiations proposal for administrator and supervisory support staff employees.

Moulton moved with second by Wishard to move out of Closed Session. Upon roll call vote, all voted yes to move out of closed session. Motion passed unanimously.

Gunther announced that Supervisory Support Staff and Administrator would receive a 1.5% wage increase.

**RMM Solutions, Daniel Johnson:** Johnson provided an update on the new laptop rollout, the Gmail migration, which started mid-July, and that there are still a few issues but the transition is going well. More training to come on Gmail once all staff are back on campus. The wireless assessment will take place on August 18 and 19 to create a plan for wireless. Johnson also provided an update on the IT contracts. The total VMware cost is still being determined, maintenance costs are still being gathered. Schachtner asked about emails being lost between Outlook and Gmail. Gunther shared that some of the e-mails were not transitioned in and explained his experience. Johnson assured both email systems would be available until the transition was completed and verified to be working.

**Positive Recognition:** Mr. Bill Powers was recognized for this 25 years of service to the Somerset School District both as a teacher and a coach. Superintendent Rosburg shared that Mr. Powers is a Silver Spartan, an award that is given to staff that have been here for 25 years. Gunther shared that Mr. Powers will be missed and he played a very important role in the lives of many students. Mr. Powers shared that he loves to sub in the district and coaching is one of his passions. Since he could not commit 100% to the program he did not feel he could continue coaching. Powers introduced his wife Pam.

**Groups or Individuals Wishing to Be Heard:** Gunther read the rules for this portion of the meeting. Margene Westmoreland spoke of the comments Schachtner and Dressel made about parent communication. She shared that they are not off to a good start and there is no follow through. She stressed that parents work and it is hard to get students to practices and school events when there is little or no communication. Gunther stated that this will be looked at and brought forward to Superintendent Rosburg. Paul Westmoreland came forward and spoke of the opportunities Osceola band offers to their students. The promoting of trips to the younger students would help to get more students to join band. Emma Westmoreland, student, came forward and shared she is concerned as well as other students in her sport, that they would like to see a junior varsity coach added to the team.

Meeting was recessed at 7:15 and reconvened at 7:28.

**Consent Agenda:** Moulton moved, with second by Colbeth approve the Consent Agenda.

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- A. Approve Minutes of the Regular Session of July 20, 2015
- B. Approve Minutes of Special Session of July 20, 2015
- C. Approve Minutes of Special Session of August 3, 2015
- D. Approve Payment of July/August Board Bills
- E. Approve Milk and Meal Pricing for 2015-2016
- F. Approve Open Enrollment Out of the Somerset School District to New Richmond
- G. Approve Open Enrollment Out of the Somerset School District to New Richmond
- H. Approve Open Enrollment In to the Somerset School District from New Richmond
- I. Approve Open Enrollment In to the Somerset School District from Hudson
- J. Approve Open Enrollment In to the Somerset School District from New Richmond
- K. Approve Open Enrollment In to the Somerset School District from New Richmond
- L. Approve Open Enrollment In to the Somerset School District from New Richmond
- M. Approve Resignation of Linda Hoff as Morning and Afternoon Special Ed Bus Aide for the 2015-16 School Year
- N. Approve Fall 2015 Coaching and Advising Assignments

Motion Carried Unanimously.

**Directors' and Principal's Reports:** Middle School Principal Sara Eichten provided a recap on the Strategic Plan. The district is entering the final year of the 2011-2016 Strategic Plan and much has been accomplished. The three strategy areas drove the work over the past four years and have transformed the district. The three strategy areas were discussed as well as the accomplishments achieved in each of the areas. Gunther thanked the administrative team as well as the teachers for all the hard work they do. Schachtner echoed the sentiments in that she appreciates all they do as well.

**Discussion:**

*Business Services:* Committee Chair Colbeth asked Dave Gerberding, Director of Business Services and Operations to provide a review of the 2014-2015 budget. Gerberding shared they reviewed the budget to actuals for 2014-15. Bills are still coming in, the auditors are onsite this week and numbers have been looked at in depth. Gerberding stated he would characterize it as a standard year. The budget for next year will be looked at closer at the budget hearing on September 14, 2015 and the levy would be passed in October.

*Governance Committee:*

Committee chair Connor shared that NEOLA Policies 5830 and 9700 and Teacher Handbook Fundraising Procedures are in discussion. These are coming through for awareness per superintendent Rosburg.

NEOLA Policy 7230, Gifts, Grants and Bequests: These are coming through for awareness per superintendent Rosburg. Dressel asked for clarification as to what is in the packet, Rosburg explained and all were in agreement with how the policies are presented.

NEOLA Policy 9130, Public Requests, Suggestions or Complaints (1<sup>st</sup> Reading). This is being addressed as discussion was held on the timeframe in regards to complaints.

**Superintendent Information:** Rosburg spoke of the enrollment numbers and the number is currently at 1,587 which is an unofficial number.

The next committee meetings will take place on Monday, September 14, 2015 prior to the Annual Meeting. The date and time for the Annual Meeting has been set for Monday, September 14, 2015 at 8:00 p.m.

Rosburg also spoke of an operational override referendum. This is a local decision and is a conversation that can start to happen at the board level. A School Perceptions survey can go out to the community to gather their thoughts and input. The timeline of an operational override referendum was discussed. Gunther asked Rosburg his thoughts on how to go about his. A Special Session to begin the conversation was Rosburg's suggestion. Gerberding will begin to look at this and gather data once the current audit is complete. Dressel stated it would be advantageous to start the conversation and gather information. There are many scenarios to be looked at. Gunther stated being collaborative with parents, teachers and the community is very important.

Rosburg also spoke of the September 20, 2015 Apple Splash ½ Marathon and 5k. Volunteers and runners are welcome to be a part of this event.

**Board Report:** Colbeth and Connor attended a CESA event and stated there was much information shared. Colbeth also attended the monthly CESA meeting. CESA is in a tight budget spot, just like so many other districts. Connor shared that Bob Butler shared much helpful information and there will be a link coming with the PowerPoint presentation so that others may have access to this information.

**Community and School Involvement:** The first home football game is Friday, August 21. Dressel was a local presenter at a technology conference and shared details of it.

#### **Action**

Moulton moved with second by Connor to Approve the 2015-2016 Extra-Curricular Handbook. Motion passed unanimously. Mr. Moore shared the updates made to the handbook as well as the rubric and whether it was meeting the standards or not. It now stated there will be evaluations annually based on the rubric. Dressel shared she was not able to find the youth camp/ community ed piece. Moore shared it is on page 22. Dressel also spoke of the extracurricular code piece of it which she did not find in the handbook. The Spartan Way as well as other parts of it were not included. Rosburg will bring this document to the September board meeting. It was not included as there were no changes to it. Dressel said there are still many references to athletic and athlete. Moore will address this and make updates. Dressel asked if this is to be looked at and updated annually. Rosburg shared that it could be. Motion passed unanimously.

Dressel moved, with second by Connor to approve the Academic Standards for the 2015-2016 School Year. Motion passed unanimously. Rosburg explained that the district has these posted on the website already and the board now needs to formally approve this on an annual basis. Dressel asked about the technology side of this particularly the ISTE side of it. Rosburg will follow up on the ISTE piece of it. Motion passed unanimously.

#### **Governance Committee:**

Connor moved with Second by Dressel to Approve NEOLA Policy 8510, Wellness. Dressel asked how many students are taking phy-ed in the summer and how it affects student physical activity during the school year. Rosburg explained why this option was available and will follow up on getting this answered. Motion passed unanimously.

Connor moved with Second by Gunther to Approve NEOLA Policies 2430 and 2431, District-Sponsored Clubs and Activities and Interscholastic Athletics. Dressel would like to see good data on how many students are participating in extra-curricular activities. Schachtner would like to see this data as well as breaking it down even further. Motion passed unanimously.

Connor moved with Second by Wishard to Approve NEOLA Policies 3362 and 4362, Employee Anti-Harassment, Professional and Certified Staff. Dressel asked if there is a policy or process for a staff member to bring a concern or complaint forward that is not harassment related. Rosburg will follow up on this. Motion passed unanimously.

Connor moved with Second by Schachtner to Approve NEOLA Policy 5460, Graduation Requirements. Dressel asked how the district is evaluating the six period day and how is this schedule impacting the schedule choices the students are making. Schachtner reiterated she would like this data as well and how we are serving the students. Gunther and Colbeth shared there will be discrepancies and struggles with scheduling regardless of how many periods there are in a day. Rosburg said we do not know yet how this impacts data. He shared examples of other schools and how it works for them. Dressel pointed out the differences in the rural and suburban districts. Colbeth disagreed and shared we have just as many opportunities. Motion passed unanimously.

Connor moved with Second by Dressel to Approve 2015-2016 ES/MS/HS Teacher Handbooks. Motion passed unanimously.

Moulton moved, with second by Colbeth to Move to Closed Session in Accordance WI Statute 19.85(1) (c) and (f) for preliminary consideration of a specific matter which, if discussed in public, could have an adverse impact on the reputation of those involved. Upon roll call vote, all voted yes to move to Closed Session at 8:22 p.m.

Discussion ensued on topic.

Wishard moved with second by Schachtner to move out of Closed Session. Upon roll call vote, all voted yes to move out of closed session. Motion passed unanimously.

Dressel moved, with second by Colbeth, to adjourn at 9:24 p.m. Motion carried.

Bob Gunther, Board President

Tamara Wishard, Board Clerk

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
EXECUTIVE SESSION  
MONDAY, AUGUST 31, 2015  
6:00 PM  
District Office**

Board President Robert Gunther called the meeting to order at 6:05 p.m.

Roll Call was taken. Present were board members Marie Colbeth, Mike Connor, Nancy Dressel, Robert Gunther, Brian Moulton, Patty Schachtner, and Tammie Wishard.

**Administrative Evaluation Instrument:** Superintendent Rosburg gave a packet on Administrative Evaluations to the board members.

Discussion ensued on topic with the following outcomes:

- All board members voted Yes to Al Brown, Educational Consultant from CESA presenting to the board on Governance and Administrative Evaluation instruments on October 5 and 19, 2015.
- All board members voted Yes to a full day of training to be presented by CESA 6 at the cost of \$2,800.00 for day in early November 2015.
- Upon vote the motion failed by a four to three board member vote to approve the use of the CESA 6 district administrator evaluation instrument, at an annual cost of \$500.00 for 2015.
- Meeting to be scheduled on September 28, 2015 with the Board Members and Administrative team. Topics to be discussed include trust building, goals and benchmarks for data.

Dressel moved, with second by Colbeth, to adjourn at 8:22 p.m. Motion carried.

Robert Gunther, President

Tamara Wishard, Board Clerk

**MINUTES OF THE 2015 BUDGET HEARING AND ANNUAL MEETING  
SCHOOL DISTRICT OF SOMERSET  
SEPTEMBER 14, 2015  
LEARNING CENTER CONFERENCE ROOM**

Board members present: Robert Gunther, Mike Connor, Patty Schachtner, Marie Colbeth and Tammie Wishard, Nancy Dressel and Brian Moulton. Community members present: School Superintendent Randy Rosburg, Rich Baillargeon, Lorri Baillargeon, Jen Sutton, Melissa Wright, Erin Gehring, Kelly Emerson, Rochelle Lindquist, Chris Kamrath, Chris Moore, Jerry Sullivan, Trish Sheridan, Susan Kadlec, Margene Westmoreland, Paul Westmoreland, Linda Maitrejean, Tim Maitrejean, Kathy Brakke, Sara Kreibich. Others present: Jordan Willi.

School Board President Bob Gunther called the 2015 Budget Hearing to order at 8:00 p.m. Gunther briefly went over the guidelines of the meeting and read the welcome message. Gunther also explained the guidelines for addressing the assembly. Business Manager David Gerberding reviewed the budget planning calendar along with the 2015-2016 budget process timeline and highlighted the upcoming dates of the third Friday count and the board adopting original budget and certification of tax levy. Gerberding indicated the upcoming year's budget timeline will likely be similar as in past years. Also highlighted were the General Fund Budget to Actual quarterly reports which are part of the calendar.

Gerberding went on to review and explain portions of the 2015-16 budget, including highlights of the Special Projects Fund, Debt Services Fund, Food Service and Community Service Funds. Noting that the Food Service Fund will be running at a small surplus again for 2015-2016. Gerberding also recapped the outstanding referendum approved indebtedness. Gerberding reiterated that the revenue and expenses are yet to be finalized.

Gerberding explained the Tax Levy History and projected Tax Levy by municipality. The projected Mill Rate is \$10.42 per \$1,000.00 value. Margene Westmoreland, Somerset, asked Gerberding about the Somerset Tax Levy. Her question was in part, if there are less students is there less money and if we are paying less taxed are the students getting a lesser education? Gerberding referenced the General Fund chart on page 6 and explained that revenue limits tie heavily to student enrollment. The drivers for a property tax increase/ decrease were explained. The district is maximizing the tax levy.

The Budget Hearing was concluded.

Gunther called the 2015 Annual Meeting to order at 8:19 p.m., explaining the procedures for the meeting, and opened the floor to elect a meeting Chairperson. Superintendent Rosburg moved, with second by Mike Connor, to elect Bob Gunther as Chairperson of the 2015 Annual Meeting. Motion carried.

Connor moved, with second by Gunther, to elect Rochelle Lindquist as Teller of the 2015 Somerset School District Annual Meeting. Motion carried. Rosburg stated last year's annual meeting minutes were provided in the meeting packet as informational since the minutes had been approved at the October, 2014 regular school board meeting.

Board Treasurer Mike Connor moved to dispense with the reading of and to approve the Treasurer's Report with a second by Marie Colbeth. Motion carried.

Rosburg reported on the Business portion of the meeting, starting with the district enrollment report. Rosburg said the enrollment information provided in the packet was generated by actual students attending school on campus on September 8, 2015. The enrollment report indicates student numbers are down three from this time last year and that these numbers are updated as we go, with the official count taking place on the third Friday of September.

Rosburg went on to report on the 2011-2016 Strategic Plan and its three action strategies, as well as the district's 2015-2016 goals; to improve the implementation and evaluation of initiatives and to increase consistency in the implementation of student discipline. The district is in the fifth year of the five year plan. Middle School Principal, Sara Eichten is the facilitator of the Strategic Plan.

State Testing Results were included in the information; WKCE results for grades four, eight and ten were shared. Rosburg stated that the ACT test data is embargoed until October, other than the scores for the class of 2015. The college ready trend shows that 81% of the class of 2014-15 was college ready, this number has been increasing.

Rosburg summarized the report of the 2015-16 Capital Maintenance Projects including rekeying of the high school, cross country course created on campus, migrated to Google for Education and updating of the wireless system.

Rosburg noted that the school district calendar includes six in-service days. This allows for teachers to do PLC work.

Moore moved, with second by Brakke, to authorize the Somerset Board of Education to acquire real estate during the 2015-2016 school year. Motion carried. Paul Westmoreland, Somerset, asked what this exactly means, is there something in the works. Gunther responded that there is nothing in the works. It just gives the board authorization.

Moore moved, with second by Baillargeon, to authorize the Somerset Board of Education to designate sites for district buildings and provide for the erection of suitable school buildings during the 2015-2016 school year. Motion carried.

Moulton moved, with second by Colbeth, to authorize the Somerset Board of Education to direct and provide for the prosecution and defense of legal procedures during the 2015-2016 school year. Motion carried.

Brakke moved, with second by Sullivan, to authorize reimbursement for actual and necessary expenses for travel of Somerset Board of Education members during the 2015-2016 school year. Motion carried.

Wishard moved, with second by Colbeth, to approve a tentative tax levy of \$4,639,363.00 for the purpose of defraying the operation and maintenance of the public schools for the 2015-2016 school year. The projected mill rate shall be \$10.42 per \$1,000 value. Motion carried.

Baillargeon moved, with second by Brakke, to authorize selling tangible personal property belonging to the school district that is no longer needed by the district as determined by the Administration during the 2015-2016 school year. Motion carried.

Sullivan moved, with second by Brakke, to approve that the Board salaries remain as follows for the 2015-2016 school year: \$2,000.00 for the Board President, \$1,800.00 for the Vice President, the Clerk and the Treasurer, and \$1,500.00 for all other members, and that all committee members will receive an additional \$25 per meeting for attending Special and Committee meetings. Motion carried.

Connor moved, with second by Moore, to authorize the Somerset Board of Education to hold the 2016 Annual Meeting on Monday, September 12, 2015, at 8:00 p.m. in the Learning Center Conference Room. Motion carried. Schachtner asked if new business can be added to the 2016 meeting agenda. This will be researched and reported back on.

Westmoreland moved, with second by Sheridan, to adjourn the 2015 Somerset School District Annual Meeting at 8:41 p.m. Motion carried.

Robert Gunther, Vice President

Tamara Wishard, Clerk



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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT FD	ACCOUNT LOC	ACCOUNT OBJ	ACCOUNT FUNC	ACCOUNT PRJ	ACCOUNT DESCRIPTION
1024986	08/13/2015	829.40	Remember Me	21	300	411	164020	000	Special Revenues/Middle School/General Supplies/Ye
1024987	08/13/2015	44,105.80	A'viands, LLC	50	800	310	257220	000	Food Service/District/Personal Services/Food Prepa
1024987	08/13/2015	10,354.08	A'viands, LLC	50	800	310	257220	000	Food Service/District/Personal Services/Food Prepa
1024987	08/13/2015	961.10	A'viands, LLC	60	000	000	814353	000	Agency Fund
1024987	08/13/2015	2,916.86	A'viands, LLC	80	800	411	391000	000	Community Service/District/General Supplies/Day Ca
1024987	08/13/2015	67.42	A'viands, LLC	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office
1024987	08/13/2015	-18,718.14	A'viands, LLC	50	800	310	257220	000	Food Service/District/Personal Services/Food Prepa
1024988	08/17/2015	1,592.50	ORDWAY CENTER FOR THE PER	21	300	411	241000	000	Special Revenues/Middle School/General Supplies/Of
1024989	08/17/2015	29.75	Pizza Planet	10	800	411	231100	000	General Fund/District/General Supplies/Board Membe
1024990	08/20/2015	96.00	ADVANCED DISPOSAL	10	800	339	253000	000	General Fund/District/Other Utilities/Operation
1024990	08/20/2015	309.00	ADVANCED DISPOSAL	10	100	339	253000	000	General Fund/Elementary/Other Utilities/Operation
1024990	08/20/2015	319.00	ADVANCED DISPOSAL	10	400	339	253000	000	General Fund/HIGH School/Other Utilities/Operation
1024990	08/20/2015	309.00	ADVANCED DISPOSAL	10	300	339	253000	000	General Fund/Middle School/Other Utilities/Operati
1024991	08/20/2015	35.62	Cardmember Service	10	800	411	232000	000	General Fund/District/General Supplies/District Ad
1024991	08/20/2015	345.31	Cardmember Service	10	800	342	232000	000	General Fund/District/Employee Travel/District Adm
1024991	08/20/2015	88.03	Cardmember Service	10	800	310	231100	000	General Fund/District/Personal Services/Board Memb
1024991	08/20/2015	120.28	Cardmember Service	10	800	310	232000	000	General Fund/District/Personal Services/District A
1024991	08/20/2015	166.90	Cardmember Service	10	800	342	232100	000	General Fund/District/Employee Travel/Office of Su
1024991	08/20/2015	500.70	Cardmember Service	10	800	342	231100	000	General Fund/District/Employee Travel/Board Member
1024991	08/20/2015	-29.99	Cardmember Service	60	000	000	814353	000	Agency Fund
1024991	08/20/2015	126.18	Cardmember Service	10	400	411	241000	000	General Fund/HIGH School/General Supplies/Office o
1024991	08/20/2015	451.00	Cardmember Service	10	400	941	241000	000	General Fund/HIGH School/District Dues/Fees/Office
1024991	08/20/2015	-76.49	Cardmember Service	10	400	342	241000	000	General Fund/HIGH School/Employee Travel/Office of
1024992	08/20/2015	38,311.00	CHUBB & SON	10	800	712	270000	000	General Fund/District/District Property Insurance/
1024993	08/20/2015	2,282.90	Employee Benefits Corpora	10	000	000	811690	000	General Fund
1024994	08/20/2015	17.10	HALGRIMSON, KEVIN	50	000	000	816900	000	Food Service/OTHER DEFERRED REVENUES
1024995	08/25/2015	25.11	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	11.59	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	13.29	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	4.79	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	8.90	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	4.79	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	4.99	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	7.98	Amazon	10	300	411	122200	908	General Fund/Middle School/General Supplies/Readin
1024995	08/25/2015	203.97	Amazon	10	800	440	266905	000	General Fund/District/Non Capital Equipment/Techno
1024995	08/25/2015	20.97	Amazon	10	800	440	266905	000	General Fund/District/Non Capital Equipment/Techno
1024995	08/25/2015	53.99	Amazon	10	800	411	252000	000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	1,200.95	Amazon	10	400	561	241000	000	General Fund/HIGH School/Replace Equip/Veh - Not D
1024995	08/25/2015	18.00	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	11.32	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	9.99	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	9.63	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	9.57	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	5.72	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	9.76	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	11.66	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	9.42	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	12.82	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	5.71	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	6.29	Amazon	10	300	479	122200	908	General Fund/Middle School/Other Instructional Boo
1024995	08/25/2015	20.55	Amazon	10	800	411	252000	000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	31.78	Amazon	10	800	411	252000	000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	12.16	Amazon	10	800	411	252000	000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	20.40	Amazon	10	800	411	252000	000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	10.99	Amazon	10	800	411	252000	000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	132.00	Amazon	10	820	479	179000	000	General Fund/Pupil Services/Special Ed/Other Instr

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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT	DESCRIPTION
1024995	08/25/2015	132.00	Amazon	27 820 479 156600 341	Special Education/Pupil Services/Special Ed/Other
1024995	08/25/2015	-132.00	Amazon	27 820 439 158012 341	Special Education/Pupil Services/Special Ed/Other
1024995	08/25/2015	11.97	Amazon	10 820 490 179000 000	General Fund/Pupil Services/Special Ed/Other Non C
1024995	08/25/2015	148.83	Amazon	10 800 411 252000 000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	41.70	Amazon	10 800 411 252000 000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	0.00	Amazon	10 800 411 232000 000	General Fund/District/General Supplies/District Ad
1024995	08/25/2015	34.02	Amazon	10 800 411 223100 000	General Fund/District/General Supplies/Athletics S
1024995	08/25/2015	0.00	Amazon	10 800 411 252000 000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	0.00	Amazon	10 800 411 231100 000	General Fund/District/General Supplies/Board Membe
1024995	08/25/2015	87.71	Amazon	10 800 411 252000 000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	87.71	Amazon	10 800 411 252000 000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	87.92	Amazon	10 800 411 252000 000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	6.43	Amazon	10 800 411 252000 000	General Fund/District/General Supplies/Fiscal
1024995	08/25/2015	8.78	Amazon	27 820 471 158043 341	Special Education/Pupil Services/Special Ed/Textbo
1024995	08/25/2015	9.81	Amazon	27 820 471 158043 341	Special Education/Pupil Services/Special Ed/Textbo
1024995	08/25/2015	96.58	Amazon	10 100 411 110000 899	General Fund/Elementary/General Supplies/Undiffere
1024995	08/25/2015	25.99	Amazon	10 100 411 110000 899	General Fund/Elementary/General Supplies/Undiffere
1024996	08/25/2015	70.00	Carroll, Tom	10 400 310 162210 000	General Fund/HIgh School/Personal Services/Footbal
1024997	08/25/2015	2,818.80	JobsHQ	10 800 351 264200 000	General Fund/District/Advertising/Recruitment and
1024998	08/25/2015	10.00	KAMRATH, CHRISTOPHER	10 100 411 241000 000	General Fund/Elementary/General Supplies/Office of
1024999	08/25/2015	60.00	KLINGER, KITZI	10 800 291 221300 000	General Fund/District/College Credit Reimbursement
1025000	08/25/2015	1,338.54	Madison National Life	10 000 000 811634 000	General Fund
1025000	08/25/2015	1,683.43	Madison National Life	10 000 000 811635 000	General Fund
1025000	08/25/2015	385.76	Madison National Life	10 000 000 811636 000	General Fund/ST Disability Payable
1025001	08/25/2015	97.52	Midwest Natural Gas Inc	10 100 331 253000 000	General Fund/Elementary/Gas for Heat/Operation
1025001	08/25/2015	125.00	Midwest Natural Gas Inc	10 100 331 253000 000	General Fund/Elementary/Gas for Heat/Operation
1025001	08/25/2015	43.87	Midwest Natural Gas Inc	10 300 331 253000 000	General Fund/Middle School/Gas for Heat/Operation
1025001	08/25/2015	68.13	Midwest Natural Gas Inc	10 300 331 253000 000	General Fund/Middle School/Gas for Heat/Operation
1025001	08/25/2015	125.00	Midwest Natural Gas Inc	10 300 331 253000 000	General Fund/Middle School/Gas for Heat/Operation
1025001	08/25/2015	14.44	Midwest Natural Gas Inc	10 400 331 253000 000	General Fund/HIgh School/Gas for Heat/Operation
1025001	08/25/2015	233.35	Midwest Natural Gas Inc	10 400 331 253000 000	General Fund/HIgh School/Gas for Heat/Operation
1025001	08/25/2015	24.68	Midwest Natural Gas Inc	10 800 331 253000 000	General Fund/District/Gas for Heat/Operation
1025002	08/25/2015	7.99	Miller, Dawn	10 400 411 241000 000	General Fund/HIgh School/General Supplies/Office o
1025003	08/25/2015	557.50	MN Child Support Payment	10 000 000 811680 000	General Fund
1025004	08/25/2015	181.02	Moore, Christopher	10 400 411 241000 000	General Fund/HIgh School/General Supplies/Office o
1025005	08/25/2015	36.50	O'NEIL, KERI	50 000 000 816900 000	Food Service/OTHER DEFERRED REVENUES
1025006	08/25/2015	714.00	Park Square Theatre Comp	10 800 940 110000 000	General Fund/District/Dues & Fees/Undifferentiated
1025007	08/25/2015	70.00	Rasmussen, Tom	10 400 310 162210 000	General Fund/HIgh School/Personal Services/Footbal
1025008	08/25/2015	23,952.60	Safe-Way Wisconsin Inc	10 800 341 256710 000	General Fund/District/Pupil Transportation/Contrac
1025008	08/25/2015	9,789.12	Safe-Way Wisconsin Inc	27 820 341 256750 341	Special Education/Pupil Services/Special Ed/Pupil
1025008	08/25/2015	2,347.91	Safe-Way Wisconsin Inc	80 800 341 256770 000	Community Service/District/Pupil Transportation/Co
1025008	08/25/2015	1,025.72	Safe-Way Wisconsin Inc	10 800 341 256770 000	General Fund/District/Pupil Transportation/Contrac
1025008	08/25/2015	969.31	Safe-Way Wisconsin Inc	27 820 341 256750 341	Special Education/Pupil Services/Special Ed/Pupil
1025009	08/25/2015	70.00	Sauve, Brad	10 400 310 162210 000	General Fund/HIgh School/Personal Services/Footbal
1025010	08/25/2015	70.00	Sauve, Tom	10 400 310 162210 000	General Fund/HIgh School/Personal Services/Footbal
1025011	08/25/2015	125.00	School District of Amery	10 400 941 162112 000	General Fund/HIgh School/District Dues/Fees/Girls'
1025011	08/25/2015	100.00	School District of Amery	10 300 941 162308 000	General Fund/Middle School/District Dues/Fees/Cros
1025012	08/25/2015	90.00	School District of Barron	10 400 941 162112 000	General Fund/HIgh School/District Dues/Fees/Girls'
1025012	08/25/2015	60.00	School District of Barron	10 400 941 162308 000	General Fund/HIgh School/District Dues/Fees/Cross
1025013	08/25/2015	100.00	School District of Clear	10 400 941 162121 000	General Fund/HIgh School/District Dues/Fees/Volley
1025014	08/25/2015	80.00	School District of Hudson	10 400 941 162308 000	General Fund/HIgh School/District Dues/Fees/Cross
1025014	08/25/2015	130.00	School District of Hudson	10 400 941 162121 000	General Fund/HIgh School/District Dues/Fees/Volley
1025015	08/25/2015	100.00	School District of New Ri	10 300 941 162308 000	General Fund/Middle School/District Dues/Fees/Cros
1025015	08/25/2015	175.00	School District of New Ri	10 400 941 162308 000	General Fund/HIgh School/District Dues/Fees/Cross
1025015	08/25/2015	300.00	School District of New Ri	10 400 941 162121 000	General Fund/HIgh School/District Dues/Fees/Volley
1025016	08/25/2015	75.00	School District of Osceol	10 300 941 162308 000	General Fund/Middle School/District Dues/Fees/Cros

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT PD	ACCOUNT LOC	ACCOUNT OBJ	ACCOUNT FUNC	ACCOUNT PRJ	ACCOUNT DESCRIPTION
1025016	08/25/2015	100.00	School District of Osceol	10	400	941	162308	000	General Fund/High School/District Dues/Fees/Cross
1025017	08/25/2015	200.00	School District of Rice L	10	400	941	162210	000	General Fund/High School/District Dues/Fees/Footba
1025018	08/25/2015	125.00	School District of River	10	400	941	162308	000	General Fund/High School/District Dues/Fees/Cross
1025018	08/25/2015	175.00	School District of River	10	400	941	162121	000	General Fund/High School/District Dues/Fees/Volley
1025019	08/25/2015	125.00	School District of St Cro	10	400	941	162112	000	General Fund/High School/District Dues/Fees/Girls'
1025019	08/25/2015	-125.00	School District of St Cro	10	400	941	162112	000	General Fund/High School/District Dues/Fees/Girls'
1025020	08/25/2015	174.25	SISKOW, KRISTIN	10	400	411	110000	961	General Fund/High School/General Supplies/Undiffer
1025021	08/25/2015	12.46	United Parcel Service	10	800	353	266906	000	General Fund/District/Postage/Technology Services
1025022	08/25/2015	275.00	UNIVERSITY OF WISC - STOU	10	400	941	162121	000	General Fund/High School/District Dues/Fees/Volley
1025023	08/25/2015	14.10	WAINIONPAA, CRISTIN	50	000	000	816900	000	Food Service/OTHER DEFERRED REVENUES
1025024	08/25/2015	70.00	Weiss, Brian	10	400	310	162210	000	General Fund/High School/Personal Services/Footbal
1025025	08/25/2015	2,223.73	Wienke, Mary	10	800	291	264400	000	General Fund/District/College Credit Reimbursement
1025026	08/25/2015	53.50	Wisconsin Support Collect	10	000	000	811680	000	General Fund
1025027	08/27/2015	537.50	ANFOINE, BETH	10	400	310	162000	000	General Fund/High School/Personal Services/Athleti
1025028	08/27/2015	205.00	Council for Exceptional C	27	820	941	223300	341	Special Education/Pupil Services/Special Ed/Distri
1025029	08/27/2015	20.00	Erickson, Rachel	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1025030	08/27/2015	1,991.28	Gerberding, David	10	800	291	251000	000	General Fund/District/College Credit Reimbursement
1025031	08/27/2015	60.00	Klinger, Nathan	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1025031	08/27/2015	60.00	Klinger, Nathan	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1025032	08/27/2015	60.00	Magnuson, Stephanie	10	800	291	221300	000	General Fund/District/College Credit Reimbursement
1025033	08/27/2015	50.00	School District of Amery	10	300	941	162308	000	General Fund/Middle School/District Dues/Fees/Cros
1025033	08/27/2015	125.00	School District of Amery	10	400	941	162308	000	General Fund/High School/District Dues/Fees/Cross
1025034	08/27/2015	100.00	School District of St Cro	10	400	941	162308	000	General Fund/High School/District Dues/Fees/Cross
1025035	08/27/2015	167.00	Spafford, Dawn	21	800	411	214000	711	Special Revenues/District/General Supplies/Health
1025036	08/27/2015	440.00	VITERBO UNIVERSITY OFF CA	10	810	291	221100	000	General Fund/Curriculum & Instruction/College Cred
1025037	08/27/2015	19.02	Walmart Community	27	820	411	156681	341	Special Education/Pupil Services/Special Ed/Genera
1025037	08/27/2015	9.46	Walmart Community	27	820	411	156681	341	Special Education/Pupil Services/Special Ed/Genera
1025037	08/27/2015	25.91	Walmart Community	27	820	411	156681	341	Special Education/Pupil Services/Special Ed/Genera
1025037	08/27/2015	-2.47	Walmart Community	27	820	411	156681	341	Special Education/Pupil Services/Special Ed/Genera
1025037	08/27/2015	5.28	Walmart Community	10	810	411	221300	000	General Fund/Curriculum & Instruction/General Supp
1025037	08/27/2015	1.98	Walmart Community	10	810	411	221300	000	General Fund/Curriculum & Instruction/General Supp
1025037	08/27/2015	7.96	Walmart Community	10	810	411	221300	000	General Fund/Curriculum & Instruction/General Supp
1025037	08/27/2015	13.96	Walmart Community	10	810	411	221300	000	General Fund/Curriculum & Instruction/General Supp
1025037	08/27/2015	392.57	Walmart Community	80	800	411	391000	000	Community Service/District/General Supplies/Day Ca
1025037	08/27/2015	0.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	10.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	12.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	10.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	10.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	0.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	0.90	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	12.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	12.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	12.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	7.50	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	6.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	7.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	9.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	6.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	20.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	7.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	12.00	Walmart Community	10	100	411	110000	903	General Fund/Elementary/General Supplies/Undiffere
1025037	08/27/2015	66.66	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies
1025037	08/27/2015	18.41	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies
1025037	08/27/2015	18.14	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies
1025037	08/27/2015	119.97	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies

CHECK CHECK		ACCOUNT									
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION		
1025037	08/27/2015	108.34	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	71.34	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	45.38	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	40.35	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	42.57	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	114.33	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	31.77	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	63.49	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	65.36	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025037	08/27/2015	11.38	Walmart Community	10	840	411	110999	000	General Fund/Athletics/Activities/General Supplies		
1025038	09/02/2015	65.00	Anderson, Eric	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025039	09/02/2015	65.00	Bohl, Steve	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025040	09/02/2015	65.00	CICERO, DAVID	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025040	09/02/2015	130.00	CICERO, DAVID	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025041	09/02/2015	70.00	DE GROSS, SCOTT	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025042	09/02/2015	130.00	GUTSCH, RYAN	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025043	09/02/2015	70.00	HAWKINS, JOHN	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025044	09/02/2015	70.00	Leiskau, Tom	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025045	09/02/2015	130.00	Marcum, Christopher	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025046	09/02/2015	70.00	McNaughton, Nathan	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025046	09/02/2015	90.00	McNaughton, Nathan	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025047	09/02/2015	65.00	Monroe, Virgil	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025048	09/02/2015	45.00	PLUMER, PATRICK	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025049	09/02/2015	85.00	RICKERT, REMY	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025049	09/02/2015	130.00	RICKERT, REMY	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025050	09/02/2015	25,000.00	Royal Credit Union	10	800	297	292000	000	General Fund/District/District HSA Contribution		
1025051	09/02/2015	130.00	Sauers, Todd	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025052	09/02/2015	130.00	Schmidt, Rob	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025053	09/02/2015	45.00	Smith, Mike	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025054	09/02/2015	70.00	WOJCIK, CHRISTOPHER	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025055	09/10/2015	200.00	Subway	10	300	411	161000	000	General Fund/Middle School/General Supplies/Academ		
1025056	09/10/2015	199.00	BANG PRINTING	21	400	411	241000	000	Special Revenues/HIGH School/General Supplies/Offi		
1025057	09/10/2015	99.00	ACDC LEADERSHIP	10	400	479	127000	000	General Fund/HIGH School/Other Instructional Books		
1025057	09/10/2015	5.50	ACDC LEADERSHIP	10	400	479	127000	000	General Fund/HIGH School/Other Instructional Books		
1025058	09/10/2015	1,799.00	Agile Sports Technologies	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025059	09/10/2015	100.00	ALICE'S CONTRACTING	10	300	320	254300	000	General Fund/Middle School/Property Services/Build		
1025059	09/10/2015	1,650.00	ALICE'S CONTRACTING	10	100	320	254300	000	General Fund/Elementary/Property Services/Building		
1025060	09/10/2015	57.50	APOSTLE SEPTIC SERVICE	80	800	411	310000	000	Community Service/District/General Supplies/Commun		
1025060	09/10/2015	57.50	APOSTLE SEPTIC SERVICE	10	400	411	162216	000	General Fund/HIGH School/General Supplies/Boys' So		
1025061	09/10/2015	21,600.00	Baker Tilly Virchow Kraus	10	800	310	231700	000	General Fund/District/Personal Services/Audit		
1025062	09/10/2015	2,738.00	Ban-Koe Systems, Inc	10	100	310	253000	000	General Fund/Elementary/Personal Services/Operatio		
1025063	09/10/2015	45.00	Beaudry, Joe	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal		
1025064	09/10/2015	65.00	Bohl, Steve	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025065	09/10/2015	293.75	Campus Agendas	10	100	411	110000	904	General Fund/Elementary/General Supplies/Undiffere		
1025065	09/10/2015	25.00	Campus Agendas	10	100	411	110000	904	General Fund/Elementary/General Supplies/Undiffere		
1025065	09/10/2015	43.75	Campus Agendas	10	100	411	110000	904	General Fund/Elementary/General Supplies/Undiffere		
1025066	09/10/2015	1,131.73	Carpeting by Mike, Inc	10	100	444	241000	000	General Fund/Elementary/Furnishings/Office of Prin		
1025066	09/10/2015	135.00	Carpeting by Mike, Inc	10	100	444	241000	000	General Fund/Elementary/Furnishings/Office of Prin		
1025066	09/10/2015	58.50	Carpeting by Mike, Inc	10	100	444	241000	000	General Fund/Elementary/Furnishings/Office of Prin		
1025066	09/10/2015	226.35	Carpeting by Mike, Inc	10	100	444	241000	000	General Fund/Elementary/Furnishings/Office of Prin		
1025066	09/10/2015	50.00	Carpeting by Mike, Inc	10	100	444	241000	000	General Fund/Elementary/Furnishings/Office of Prin		
1025067	09/10/2015	9.98	Carson-Dellosa Publishing	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025067	09/10/2015	3.98	Carson-Dellosa Publishing	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025067	09/10/2015	1.99	Carson-Dellosa Publishing	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025067	09/10/2015	1.99	Carson-Dellosa Publishing	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025067	09/10/2015	5.95	Carson-Dellosa Publishing	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		

CHECK CHECK		ACCOUNT									
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION		
1025068	09/10/2015	60.00	CHRISTENSEN, ABBY	10	800	291	221300	000	General Fund/District/College Credit Reimbursement		
1025069	09/10/2015	70.00	Colby, Scott	10	400	310	162210	000	General Fund/High School/Personal Services/Footbal		
1025070	09/10/2015	50.00	Colling, Sarah	10	810	941	221300	395	General Fund/Curriculum & Instruction/District Due		
1025070	09/10/2015	164.00	Colling, Sarah	10	810	342	221300	395	General Fund/Curriculum & Instruction/Employee Tra		
1025071	09/10/2015	320.59	EICHTEN, SARA	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025071	09/10/2015	60.00	EICHTEN, SARA	10	300	490	241000	000	General Fund/Middle School/Other Non Capital Items		
1025072	09/10/2015	2,621.48	Employee Benefits Corpora	10	000	000	811690	000	General Fund		
1025072	09/10/2015	1,169.45	Employee Benefits Corpora	27	000	000	811690	000	Special Education		
1025073	09/10/2015	48.71	Fleet One LLC	50	800	348	257300	000	Food Service/District/Vehicle Fuel/Food Delivery		
1025073	09/10/2015	112.15	Fleet One LLC	10	800	348	256290	000	General Fund/District/Vehicle Fuel/District Operat		
1025073	09/10/2015	36.64	Fleet One LLC	10	300	342	241000	000	General Fund/Middle School/Employee Travel/Office		
1025073	09/10/2015	39.30	Fleet One LLC	10	100	342	241000	000	General Fund/Elementary/Employee Travel/Office of		
1025073	09/10/2015	76.64	Fleet One LLC	10	800	348	253000	000	General Fund/District/Vehicle Fuel/Operation		
1025074	09/10/2015	60.00	Helders-Pevan, Stacey	10	800	291	221300	000	General Fund/District/College Credit Reimbursement		
1025075	09/10/2015	65.00	JANKIEWICZ, JENNIFER	10	400	310	162116	000	General Fund/High School/Personal Services/Girls'		
1025076	09/10/2015	120.00	Larsen, Rick	10	400	310	162121	000	General Fund/High School/Personal Services/Volleyb		
1025077	09/10/2015	557.50	MN Child Support Payment	10	000	000	811680	000	General Fund		
1025078	09/10/2015	81.80	MONTES, AMY	50	000	000	816900	000	Food Service/OTHER DEFERRED REVENUES		
1025079	09/10/2015	898.59	Northwest Communications	10	100	355	263000	000	General Fund/Elementary/Telephone		
1025079	09/10/2015	898.60	Northwest Communications	10	300	355	263000	000	General Fund/Middle School/Telephone		
1025079	09/10/2015	898.60	Northwest Communications	10	400	355	263000	000	General Fund/High School/Telephone		
1025079	09/10/2015	108.00	Northwest Communications	10	800	355	263000	000	General Fund/District/Telephone		
1025080	09/10/2015	70.00	Pennington, Gary	10	400	310	162210	000	General Fund/High School/Personal Services/Footbal		
1025081	09/10/2015	60.00	Praschak, Sarah	10	800	291	221300	000	General Fund/District/College Credit Reimbursement		
1025081	09/10/2015	60.00	Praschak, Sarah	10	800	291	221300	000	General Fund/District/College Credit Reimbursement		
1025081	09/10/2015	300.00	Praschak, Sarah	10	100	411	110000	904	General Fund/Elementary/General Supplies/Undiffere		
1025081	09/10/2015	313.44	Praschak, Sarah	10	100	411	110000	904	General Fund/Elementary/General Supplies/Undiffere		
1025082	09/10/2015	90.00	Prince, Rick	10	400	310	162210	000	General Fund/High School/Personal Services/Footbal		
1025083	09/10/2015	70.00	Prince, Tim	10	400	310	162210	000	General Fund/High School/Personal Services/Footbal		
1025084	09/10/2015	30.95	QUINN, TRICIA	50	000	000	816900	000	Food Service/OTHER DEFERRED REVENUES		
1025085	09/10/2015	85.00	RICKERT, REMY	10	400	310	162216	000	General Fund/High School/Personal Services/Boys' S		
1025086	09/10/2015	95.00	Rogers, Ty	10	400	310	162210	000	General Fund/High School/Personal Services/Footbal		
1025087	09/10/2015	212.00	Slimak, Diane	10	300	342	122200	907	General Fund/Middle School/Employee Travel/Reading		
1025088	09/10/2015	74.90	Sprint	10	800	355	232000	000	General Fund/District/Telephone/District Administr		
1025088	09/10/2015	54.29	Sprint	10	100	355	254100	000	General Fund/Elementary/Telephone/Direction of Mai		
1025088	09/10/2015	62.77	Sprint	10	300	355	254100	000	General Fund/Middle School/Telephone/Direction of		
1025089	09/10/2015	545.00	SULLIVAN, DEBORAH	21	100	411	241000	000	Special Revenues/Elementary/General Supplies/Offic		
1025090	09/10/2015	940.00	Tams-Witmark Music Librar	10	400	411	161020	000	General Fund/High School/General Supplies/Drama		
1025091	09/10/2015	31.50	TERBEST, MELISSA	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025092	09/10/2015	60.00	Tetzlaff, Brenda	10	800	291	221300	000	General Fund/District/College Credit Reimbursement		
1025092	09/10/2015	60.00	Tetzlaff, Brenda	10	800	291	221300	000	General Fund/District/College Credit Reimbursement		
1025093	09/10/2015	60.00	Van Dam, Jodene	10	800	291	221300	000	General Fund/District/College Credit Reimbursement		
1025094	09/10/2015	50.08	Verizon Wireless	10	400	355	241000	000	General Fund/High School/Telephone/Office of Princ		
1025095	09/10/2015	53.50	Wisconsin Support Collect	10	000	000	811680	000	General Fund		
1025096	09/10/2015	5,924.39	Xcel Energy	10	300	336	253000	000	General Fund/Middle School/Electricity for Other T		
1025096	09/10/2015	9,834.44	Xcel Energy	10	400	336	253000	000	General Fund/High School/Electricity for Other Tha		
1025096	09/10/2015	6,329.75	Xcel Energy	10	100	336	253000	000	General Fund/Elementary/Electricity for Other Than		
1025096	09/10/2015	522.33	Xcel Energy	10	800	336	253000	000	General Fund/District/Electricity for Other Than H		
1025097	09/14/2015	1,000.00	Royal Credit Union	10	800	297	291000	000	General Fund/District/District HSA Contribution/Ea		
1025098	09/15/2015	110.00	Anderson, Eric	10	400	310	162216	000	General Fund/High School/Personal Services/Boys' S		
1025098	09/15/2015	130.00	Anderson, Eric	10	400	310	162216	000	General Fund/High School/Personal Services/Boys' S		
1025099	09/15/2015	1,618.75	ANTOINE, BETH	10	400	310	162000	000	General Fund/High School/Personal Services/Athleti		
1025100	09/15/2015	57.50	APOSTLE SEPTIC SERVICE	80	800	411	310000	000	Community Service/District/General Supplies/Commun		
1025100	09/15/2015	57.50	APOSTLE SEPTIC SERVICE	10	400	411	162216	000	General Fund/High School/General Supplies/Boys' So		
1025101	09/15/2015	7.19	B & J Hardware, LLC	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation		
1025101	09/15/2015	41.98	B & J Hardware, LLC	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation		

CHECK CHECK		ACCOUNT									
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION		
1025101	09/15/2015	6.23	B & J Hardware, LLC	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation		
1025101	09/15/2015	30.77	B & J Hardware, LLC	10	800	411	253200	000	General Fund/District/General Supplies		
1025101	09/15/2015	26.92	B & J Hardware, LLC	10	800	411	223100	000	General Fund/District/General Supplies/Athletics S		
1025101	09/15/2015	11.57	B & J Hardware, LLC	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation		
1025101	09/15/2015	26.45	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio		
1025101	09/15/2015	38.47	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio		
1025101	09/15/2015	13.58	B & J Hardware, LLC	50	800	411	254500	000	Food Service/District/General Supplies/Non-Pupil V		
1025101	09/15/2015	5.98	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat		
1025101	09/15/2015	28.78	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat		
1025101	09/15/2015	2.07	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat		
1025101	09/15/2015	42.69	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio		
1025101	09/15/2015	14.99	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio		
1025101	09/15/2015	12.57	B & J Hardware, LLC	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat		
1025101	09/15/2015	15.17	B & J Hardware, LLC	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio		
1025102	09/15/2015	80.00	BARR, STANLEY	10	400	310	162308	000	General Fund/HIGH School/Personal Services/Cross C		
1025103	09/15/2015	159.00	Benck Mechanical Inc	10	400	324	253300	000	General Fund/HIGH School/Maintenance Services		
1025103	09/15/2015	100.00	Benck Mechanical Inc	10	400	324	253300	000	General Fund/HIGH School/Maintenance Services		
1025104	09/15/2015	2,971.44	Bernicks Beverages & Vend	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025104	09/15/2015	99.36	Bernicks Beverages & Vend	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025104	09/15/2015	1,511.64	Bernicks Beverages & Vend	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025104	09/15/2015	144.00	Bernicks Beverages & Vend	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025104	09/15/2015	483.84	Bernicks Beverages & Vend	21	300	411	241000	000	Special Revenues/Middle School/General Supplies/Of		
1025104	09/15/2015	456.48	Bernicks Beverages & Vend	21	300	411	241000	000	Special Revenues/Middle School/General Supplies/Of		
1025105	09/15/2015	110.00	Bohl, Steve	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S		
1025106	09/15/2015	133.30	Cardmember Service	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025106	09/15/2015	1,693.99	Cardmember Service	10	820	411	211000	000	General Fund/Pupil Services/Special Ed/General Sup		
1025106	09/15/2015	38.48	Cardmember Service	10	400	411	241000	000	General Fund/HIGH School/General Supplies/Office o		
1025106	09/15/2015	38.94	Cardmember Service	10	400	490	241000	000	General Fund/HIGH School/Other Non Capital Items/O		
1025106	09/15/2015	130.63	Cardmember Service	10	400	310	241000	000	General Fund/HIGH School/Personal Services/Office		
1025106	09/15/2015	304.00	Cardmember Service	10	800	310	232000	000	General Fund/District/Personal Services/District A		
1025107	09/15/2015	2,220.00	CESA 6	10	800	386	266905	000	General Fund/District/Payment to CESA/Technology S		
1025107	09/15/2015	500.00	CESA 6	10	800	386	266905	000	General Fund/District/Payment to CESA/Technology S		
1025108	09/15/2015	183.46	Chippewa Valley Sporting	10	100	411	143000	000	General Fund/Elementary/General Supplies/Physical		
1025108	09/15/2015	5.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	35.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	80.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	310.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	320.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	150.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	460.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	27.50	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	105.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	60.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	11.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	42.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	30.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	36.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	22.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	75.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	15.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	15.60	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	18.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	48.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	110.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	76.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		
1025108	09/15/2015	22.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl		

CHECK	CHECK			ACCOUNT						
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION	
1025108	09/15/2015	900.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl	
1025108	09/15/2015	48.00	Chippewa Valley Sporting	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl	
1025108	09/15/2015	270.00	Chippewa Valley Sporting	10	400	411	162216	000	General Fund/HIGH School/General Supplies/Boys' So	
1025108	09/15/2015	37.50	Chippewa Valley Sporting	10	400	411	162216	000	General Fund/HIGH School/General Supplies/Boys' So	
1025108	09/15/2015	5.00	Chippewa Valley Sporting	10	400	411	162216	000	General Fund/HIGH School/General Supplies/Boys' So	
1025108	09/15/2015	8.62	Chippewa Valley Sporting	10	400	411	162216	000	General Fund/HIGH School/General Supplies/Boys' So	
1025109	09/15/2015	784.00	Comstock & Sons Inc	10	800	323	253202	000	General Fund/District/Operational Services	
1025110	09/15/2015	105.00	Confidential Records Inc	10	800	310	232000	000	General Fund/District/Personal Services/District A	
1025111	09/15/2015	254.39	Countryside Plumbing & He	10	300	324	254300	000	General Fund/Middle School/Maintenance Services/Bu	
1025111	09/15/2015	1,108.31	Countryside Plumbing & He	10	100	320	254300	000	General Fund/Elementary/Property Services/Building	
1025112	09/15/2015	99.42	Cub Foods	10	810	411	221300	000	General Fund/Curriculum & Instruction/General Supp	
1025113	09/15/2015	500.00	Cyclone Fence Inc	10	800	320	253200	000	General Fund/District/Property Services	
1025113	09/15/2015	1,620.00	Cyclone Fence Inc	10	100	320	254300	000	General Fund/Elementary/Property Services/Building	
1025114	09/15/2015	991.66	Dalco	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation	
1025114	09/15/2015	1,431.69	Dalco	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat	
1025114	09/15/2015	768.42	Dalco	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation	
1025114	09/15/2015	118.54	Dalco	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat	
1025114	09/15/2015	118.55	Dalco	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation	
1025114	09/15/2015	379.48	Dalco	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat	
1025114	09/15/2015	-379.48	Dalco	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat	
1025114	09/15/2015	347.80	Dalco	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat	
1025114	09/15/2015	173.90	Dalco	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation	
1025114	09/15/2015	173.90	Dalco	10	800	411	253300	000	General Fund/District/General Supplies	
1025115	09/15/2015	3,654.00	DEMULLING LAWN CARE	10	800	323	253201	000	General Fund/District/Operational Services	
1025116	09/15/2015	7.50	Department of Workforce D	10	800	939	491000	000	General Fund/District/Revenue Transits to Others	
1025117	09/15/2015	57.60	Eckroth Music Company	10	400	411	125000	951	General Fund/HIGH School/General Supplies/Music/CM	
1025117	09/15/2015	45.00	Eckroth Music Company	10	400	411	125000	951	General Fund/HIGH School/General Supplies/Music/CM	
1025117	09/15/2015	43.44	Eckroth Music Company	10	400	411	125000	951	General Fund/HIGH School/General Supplies/Music/CM	
1025117	09/15/2015	21.04	Eckroth Music Company	10	400	411	125000	951	General Fund/HIGH School/General Supplies/Music/CM	
1025117	09/15/2015	6.66	Eckroth Music Company	10	400	411	125000	951	General Fund/HIGH School/General Supplies/Music/CM	
1025117	09/15/2015	9.45	Eckroth Music Company	10	400	411	125000	951	General Fund/HIGH School/General Supplies/Music/CM	
1025117	09/15/2015	16.71	Eckroth Music Company	10	400	411	125000	951	General Fund/HIGH School/General Supplies/Music/CM	
1025117	09/15/2015	75.50	Eckroth Music Company	10	300	310	125000	000	General Fund/Middle School/Personal Services/Music	
1025118	09/15/2015	224.21	Ecolab Institutional	50	800	571	257220	000	Food Service/District/Equipment Rental/Food Prepar	
1025119	09/15/2015	1,100.00	EO Johnson Company Inc	10	300	323	258400	000	General Fund/Middle School/Operational Services/Pu	
1025119	09/15/2015	98.40	EO Johnson Company Inc	10	800	323	258400	000	General Fund/District/Operational Services/Publish	
1025119	09/15/2015	65.60	EO Johnson Company Inc	10	100	323	258400	000	General Fund/Elementary/Operational Services/Publi	
1025119	09/15/2015	924.00	EO Johnson Company Inc	10	100	323	258400	000	General Fund/Elementary/Operational Services/Publi	
1025120	09/15/2015	90.00	FITNESS FINDERS, INC	21	100	411	241000	000	Special Revenues/Elementary/General Supplies/Offic	
1025120	09/15/2015	59.95	FITNESS FINDERS, INC	21	100	411	241000	000	Special Revenues/Elementary/General Supplies/Offic	
1025121	09/15/2015	724.50	Follett School Solutions,	10	810	471	120000	000	General Fund/Curriculum & Instruction/Textbooks/Re	
1025121	09/15/2015	2,342.40	Follett School Solutions,	10	810	471	120000	000	General Fund/Curriculum & Instruction/Textbooks/Re	
1025121	09/15/2015	0.00	Follett School Solutions,	10	810	471	120000	000	General Fund/Curriculum & Instruction/Textbooks/Re	
1025121	09/15/2015	306.69	Follett School Solutions,	10	810	471	120000	000	General Fund/Curriculum & Instruction/Textbooks/Re	
1025122	09/15/2015	100.00	FREDERIC GOLF COURSE	10	400	941	162112	000	General Fund/HIGH School/District Dues/Fees/Girls'	
1025123	09/15/2015	22.22	Grainger	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat	
1025123	09/15/2015	44.56	Grainger	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation	
1025123	09/15/2015	31.00	Grainger	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio	
1025123	09/15/2015	22.22	Grainger	10	100	411	253000	000	General Fund/Elementary/General Supplies/Operation	
1025123	09/15/2015	62.60	Grainger	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat	
1025124	09/15/2015	570.00	GREAT MINDS	10	810	411	221300	365	General Fund/Curriculum & Instruction/General Supp	
1025125	09/15/2015	120.00	HAMM, ANDREW	10	400	310	162121	000	General Fund/HIGH School/Personal Services/Volleyb	
1025126	09/15/2015	3,311.00	Helmer Printing Inc	10	800	354	258400	000	General Fund/District/Printing & Binding/Publishin	
1025127	09/15/2015	658.95	HITTING STORE	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl	
1025127	09/15/2015	40.00	HITTING STORE	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl	
1025128	09/15/2015	1,020.00	HUMPHRYS COVERSPTS	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl	

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT FD	ACCOUNT LOC	ACCOUNT OBJ	ACCOUNT FUNC	ACCOUNT PRJ	ACCOUNT DESCRIPTION
1025128	09/15/2015	50.00	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	48.96	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	163.20	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	610.00	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	451.12	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	451.12	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	224.40	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	10.00	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	48.96	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	32.64	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025128	09/15/2015	135.00	HUMPHRYS COVERSPO	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025129	09/15/2015	130.00	JANKIEWICZ, JENNIFER	10	400	310	162216	000	General Fund/HIGH School/Personal Services/Boys' S
1025130	09/15/2015	518.75	JW Pepper & Son Inc	10	400	473	125400	000	General Fund/HIGH School/Sheet Music/Vocal Music
1025130	09/15/2015	244.25	JW Pepper & Son Inc	10	300	473	125400	000	General Fund/Middle School/Sheet Music/Vocal Music
1025130	09/15/2015	221.95	JW Pepper & Son Inc	10	300	473	125501	000	General Fund/Middle School/Sheet Music/Instr Music
1025131	09/15/2015	80.00	KIM'S ENTERPRISES	10	300	320	135000	000	General Fund/Middle School/Property Services/Vocat
1025132	09/15/2015	31,769.00	KLEENMARK SERVICES CORP	10	800	323	253301	000	General Fund/District/Operational Services
1025132	09/15/2015	458.57	KLEENMARK SERVICES CORP	10	100	440	253000	000	General Fund/Elementary/Non Capital Equipment/Oper
1025133	09/15/2015	28.49	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	28.49	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	3.60	Lakeshore Learning	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere
1025133	09/15/2015	75.99	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	28.49	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	28.49	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	47.49	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	56.99	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	28.49	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025133	09/15/2015	79.60	Lakeshore Learning	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat
1025134	09/15/2015	36.00	Legend Technical Services	10	100	310	254200	000	General Fund/Elementary/Personal Services/Site Rep
1025134	09/15/2015	18.00	Legend Technical Services	10	300	310	254200	000	General Fund/Middle School/Personal Services/Site
1025134	09/15/2015	40.00	Legend Technical Services	10	100	320	254300	000	General Fund/Elementary/Property Services/Building
1025135	09/15/2015	90.00	Magee, Tim	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal
1025136	09/15/2015	1,791.00	MAYER JOHNSON LLC	27	820	435	156600	341	Special Education/Pupil Services/Special Ed/Comput
1025136	09/15/2015	300.00	MAYER JOHNSON LLC	27	820	435	156600	341	Special Education/Pupil Services/Special Ed/Comput
1025136	09/15/2015	0.00	MAYER JOHNSON LLC	27	820	435	156600	341	Special Education/Pupil Services/Special Ed/Comput
1025137	09/15/2015	90.00	McNaughton, Nathan	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal
1025138	09/15/2015	90.00	Mertig, Aaron	10	400	310	162210	000	General Fund/HIGH School/Personal Services/Footbal
1025139	09/15/2015	870.00	Minnesota/Wisconsin Playg	21	100	411	241000	000	Special Revenues/Elementary/General Supplies/Offic
1025139	09/15/2015	860.00	Minnesota/Wisconsin Playg	21	100	411	241000	000	Special Revenues/Elementary/General Supplies/Offic
1025140	09/15/2015	2.85	MPS	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025140	09/15/2015	4,200.00	MPS	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025140	09/15/2015	0.00	MPS	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025140	09/15/2015	0.00	MPS	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025140	09/15/2015	0.00	MPS	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025140	09/15/2015	0.00	MPS	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025140	09/15/2015	84.00	MPS	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025141	09/15/2015	19.99	New Richmond Electronics	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1025142	09/15/2015	1,419.60	On Deck Sports	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025142	09/15/2015	185.00	On Deck Sports	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025143	09/15/2015	36.99	Oriental Trading Co	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1025143	09/15/2015	36.99	Oriental Trading Co	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1025143	09/15/2015	29.99	Oriental Trading Co	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1025143	09/15/2015	99.98	Oriental Trading Co	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1025144	09/15/2015	1,462.50	Ox Lake Lutheran Bible Ca	10	800	941	120000	000	General Fund/District/District Dues/Fees/Regular C
1025145	09/15/2015	125.00	Pheasant Hills Golf Cours	10	400	310	162112	000	General Fund/HIGH School/Personal Services/Girls'
1025146	09/15/2015	2,100.00	Pioneer Manufacturing Com	80	800	411	310000	000	Community Service/District/General Supplies/Commun



CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT	DESCRIPTION
1025146	09/15/2015	1,050.00	Pioneer Manufacturing Com	10 800 411 253200 000	General Fund/District/General Supplies
1025147	09/15/2015	114.17	Plunkett's Pest Control,	10 800 323 253302 000	General Fund/District/Operational Services
1025148	09/15/2015	120.00	Prince, Jeff	10 400 310 162121 000	General Fund/High School/Personal Services/Volleyb
1025149	09/15/2015	72.00	Prompt Printing, Inc	10 820 411 211000 000	General Fund/Pupil Services/Special Ed/General Sup
1025149	09/15/2015	104.00	Prompt Printing, Inc	10 820 411 211000 000	General Fund/Pupil Services/Special Ed/General Sup
1025149	09/15/2015	258.40	Prompt Printing, Inc	10 100 411 241000 000	General Fund/Elementary/General Supplies/Office of
1025149	09/15/2015	56.60	Prompt Printing, Inc	10 100 411 241000 000	General Fund/Elementary/General Supplies/Office of
1025149	09/15/2015	242.20	Prompt Printing, Inc	10 100 411 241000 000	General Fund/Elementary/General Supplies/Office of
1025150	09/15/2015	790.00	PYRAMID EDUCATIONAL CONSU	27 820 941 221300 341	Special Education/Pupil Services/Special Ed/Distri
1025151	09/15/2015	110.00	Sauers, Todd	10 400 310 162216 000	General Fund/High School/Personal Services/Boys' S
1025152	09/15/2015	200.00	School District of Rice L	10 400 310 162308 000	General Fund/High School/Personal Services/Cross C
1025153	09/15/2015	90.00	Smith, Mike	10 400 310 162210 000	General Fund/High School/Personal Services/Footbal
1025154	09/15/2015	80.00	STBIN, CLAIRE	10 400 310 162308 000	General Fund/High School/Personal Services/Cross C
1025155	09/15/2015	65.00	Wros, Steve	10 400 310 162216 000	General Fund/High School/Personal Services/Boys' S
1025156	09/16/2015	96.00	ADVANCED DISPOSAL	10 800 339 253000 000	General Fund/District/Other Utilities/Operation
1025156	09/16/2015	309.00	ADVANCED DISPOSAL	10 100 339 253000 000	General Fund/Elementary/Other Utilities/Operation
1025156	09/16/2015	319.00	ADVANCED DISPOSAL	10 400 339 253000 000	General Fund/High School/Other Utilities/Operation
1025156	09/16/2015	309.00	ADVANCED DISPOSAL	10 300 339 253000 000	General Fund/Middle School/Other Utilities/Operati
1025157	09/16/2015	25.00	CESA 11	10 400 941 241000 000	General Fund/High School/District Dues/Fees/Office
1025157	09/16/2015	30.00	CESA 11	10 800 941 231100 000	General Fund/District/District Dues/Fees/Board Mem
1025157	09/16/2015	12.00	CESA 11	10 810 941 221100 000	General Fund/Curriculum & Instruction/District Due
1025157	09/16/2015	425.00	CESA 11	10 810 941 221300 000	General Fund/Curriculum & Instruction/District Due
1025157	09/16/2015	12.00	CESA 11	10 800 941 266900 000	General Fund/District/District Dues/Fees/Technolog
1025157	09/16/2015	25.00	CESA 11	10 300 941 241000 000	General Fund/Middle School/District Dues/Fees/Offi
1025157	09/16/2015	25.00	CESA 11	10 100 941 241000 000	General Fund/Elementary/District Dues/Fees/Office
1025158	09/16/2015	31.50	EMERSON, KELLY	10 400 411 135000 000	General Fund/High School/General Supplies/Vocation
1025159	09/16/2015	11,699.40	HealthPartners	10 000 000 714073 000	General Fund/DUE FROM OTHER FUNDS
1025159	09/16/2015	77,751.12	HealthPartners	10 000 000 811631 000	General Fund
1025159	09/16/2015	500.00	HealthPartners	10 800 310 252000 000	General Fund/District/Personal Services/Fiscal
1025159	09/16/2015	9,644.43	HealthPartners	27 000 000 811631 000	Special Education
1025159	09/16/2015	311.34	HealthPartners	50 000 000 811631 000	Food Service
1025159	09/16/2015	1,636.03	HealthPartners	80 000 000 811631 000	Community Service
1025159	09/16/2015	11,699.40	HealthPartners	10 000 000 714073 000	General Fund/DUE FROM OTHER FUNDS
1025159	09/16/2015	78,368.44	HealthPartners	10 000 000 811631 000	General Fund
1025159	09/16/2015	532.00	HealthPartners	10 800 310 252000 000	General Fund/District/Personal Services/Fiscal
1025159	09/16/2015	18,187.77	HealthPartners	27 000 000 811631 000	Special Education
1025159	09/16/2015	311.34	HealthPartners	50 000 000 811631 000	Food Service
1025159	09/16/2015	645.07	HealthPartners	80 000 000 811631 000	Community Service
1025160	09/16/2015	553.00	JobsHQ	80 800 351 391000 000	Community Service/District/Advertising/Day Care
1025160	09/16/2015	244.00	JobsHQ	10 800 351 264200 000	General Fund/District/Advertising/Recruitment and
1025160	09/16/2015	1,061.00	JobsHQ	27 820 351 264200 341	Special Education/Pupil Services/Special Ed/Advert
1025161	09/16/2015	18.60	Prompt Printing, Inc	10 300 411 241000 000	General Fund/Middle School/General Supplies/Office
1025162	09/16/2015	1,300.00	R SCHOOL TODAY	80 800 480 310000 000	Community Service/District/Non Instructional Compu
1025163	09/16/2015	1,538.46	READ NATURALLY	10 810 430 119800 000	General Fund/Curriculum & Instruction/Instructiona
1025163	09/16/2015	768.08	READ NATURALLY	10 820 480 211000 000	General Fund/Pupil Services/Special Ed/Non Instruc
1025164	09/16/2015	8.99	Really Good Stuff, Inc	10 100 411 110000 901	General Fund/Elementary/General Supplies/Undiffere
1025164	09/16/2015	12.78	Really Good Stuff, Inc	10 100 411 110000 901	General Fund/Elementary/General Supplies/Undiffere
1025164	09/16/2015	16.49	Really Good Stuff, Inc	10 100 411 110000 901	General Fund/Elementary/General Supplies/Undiffere
1025164	09/16/2015	13.99	Really Good Stuff, Inc	10 100 440 110000 901	General Fund/Elementary/Non Capital Equipment/Undi
1025164	09/16/2015	13.99	Really Good Stuff, Inc	10 100 440 110000 901	General Fund/Elementary/Non Capital Equipment/Undi
1025164	09/16/2015	27.98	Really Good Stuff, Inc	10 100 440 110000 901	General Fund/Elementary/Non Capital Equipment/Undi
1025164	09/16/2015	5.69	Really Good Stuff, Inc	10 100 411 110000 901	General Fund/Elementary/General Supplies/Undiffere
1025164	09/16/2015	5.69	Really Good Stuff, Inc	10 100 440 110000 901	General Fund/Elementary/Non Capital Equipment/Undi
1025164	09/16/2015	14.78	Really Good Stuff, Inc	10 100 411 110000 901	General Fund/Elementary/General Supplies/Undiffere
1025164	09/16/2015	15.98	Really Good Stuff, Inc	10 100 411 110000 901	General Fund/Elementary/General Supplies/Undiffere
1025164	09/16/2015	13.99	Really Good Stuff, Inc	10 100 440 110000 901	General Fund/Elementary/Non Capital Equipment/Undi

16.

CHECK CHECK		ACCOUNT									
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION		
1025164	09/16/2015	13.99	Really Good Stuff, Inc	10	100	440	110000	901	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	13.99	Really Good Stuff, Inc	10	100	440	110000	901	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	5.69	Really Good Stuff, Inc	10	100	440	110000	901	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	15.59	Really Good Stuff, Inc	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	47.70	Really Good Stuff, Inc	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	-47.70	Really Good Stuff, Inc	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	39.99	Really Good Stuff, Inc	10	100	440	110000	902	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	41.88	Really Good Stuff, Inc	10	100	440	110000	902	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	41.97	Really Good Stuff, Inc	10	100	440	110000	902	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	13.99	Really Good Stuff, Inc	10	100	440	110000	902	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	8.97	Really Good Stuff, Inc	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	5.69	Really Good Stuff, Inc	10	100	440	110000	902	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	8.97	Really Good Stuff, Inc	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	33.98	Really Good Stuff, Inc	10	100	440	110000	902	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	12.48	Really Good Stuff, Inc	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	8.99	Really Good Stuff, Inc	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	17.94	Really Good Stuff, Inc	10	100	440	110000	902	General Fund/Elementary/Non Capital Equipment/Undi		
1025164	09/16/2015	4.99	Really Good Stuff, Inc	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	55.95	Really Good Stuff, Inc	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025164	09/16/2015	41.41	Really Good Stuff, Inc	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025165	09/16/2015	575.00	RIVER VALLEY SPORTS LLC	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025166	09/16/2015	375.79	Rivertown Multimedia	10	800	354	231000	000	General Fund/District/Printing & Binding		
1025166	09/16/2015	160.83	Rivertown Multimedia	50	800	354	257220	000	Food Service/District/Printing & Binding/Food Prep		
1025167	09/16/2015	724.00	RMM SOLUTIONS INC	10	400	413	241000	000	General Fund/High School/Computer Supplies/Office		
1025167	09/16/2015	36.40	RMM SOLUTIONS INC	10	400	413	241000	000	General Fund/High School/Computer Supplies/Office		
1025167	09/16/2015	2,746.50	RMM SOLUTIONS INC	10	800	440	266905	000	General Fund/District/Non Capital Equipment/Techno		
1025167	09/16/2015	13,658.75	RMM SOLUTIONS INC	10	800	310	266905	000	General Fund/District/Personal Services/Technology		
1025168	09/16/2015	39.00	ROSEBUD CERAMICS BALLOONS	10	800	310	231100	000	General Fund/District/Personal Services/Board Memb		
1025169	09/16/2015	499.00	SALLIOTTE SEWING COMPANY	10	300	320	135000	000	General Fund/Middle School/Property Services/Vocat		
1025169	09/16/2015	50.00	SALLIOTTE SEWING COMPANY	10	300	320	135000	000	General Fund/Middle School/Property Services/Vocat		
1025169	09/16/2015	60.85	SALLIOTTE SEWING COMPANY	10	300	320	135000	000	General Fund/Middle School/Property Services/Vocat		
1025170	09/16/2015	18.00	SAND CREEK LIBRARY	10	100	432	222200	970	General Fund/Elementary/Library Books/Library Medi		
1025171	09/16/2015	111.50	Scholastic Inc	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un		
1025171	09/16/2015	89.70	Scholastic Inc	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un		
1025171	09/16/2015	111.30	Scholastic Inc	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un		
1025171	09/16/2015	111.30	Scholastic Inc	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un		
1025171	09/16/2015	445.20	Scholastic Inc	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un		
1025171	09/16/2015	156.30	Scholastic Inc	10	810	471	110000	000	General Fund/Curriculum & Instruction/Textbooks/Un		
1025172	09/16/2015	126.00	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	12.94	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	5.70	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	5.02	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	125.28	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	20.94	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	75.20	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	19.95	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	9.98	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	9.98	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	11.10	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	5.34	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	18.29	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	51.48	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	22.60	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	7.38	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	20.94	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	5.85	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		

CHECK CHECK		ACCOUNT									
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION		
1025172	09/16/2015	9.16	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	10.68	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	11.48	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	21.50	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	16.25	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	5.58	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	8.19	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	7.65	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	12.00	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	38.20	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	10.25	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	10.15	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	91.30	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	53.70	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025172	09/16/2015	60.20	School Health Corporation	10	100	416	214000	000	General Fund/Elementary/Medical Supplies/Health		
1025173	09/16/2015	0.00	School Specialty	27	820	411	152000	347	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	15.36	School Specialty	27	820	411	152000	347	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	80.45	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	5.32	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	12.35	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	23.92	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	52.32	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	18.18	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	17.59	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	37.02	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	32.65	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	3.45	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	22.84	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	54.88	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	4.39	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	12.59	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	65.94	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	24.90	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	6.55	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	14.68	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	33.80	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	70.77	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	-258.95	School Specialty	10	300	411	122000	906	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	23.75	School Specialty	27	820	444	223300	341	Special Education/Pupil Services/Special Ed/Furnis		
1025173	09/16/2015	25.49	School Specialty	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	19.99	School Specialty	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	30.60	School Specialty	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	47.99	School Specialty	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	23.39	School Specialty	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	45.49	School Specialty	27	820	411	223300	341	Special Education/Pupil Services/Special Ed/Genera		
1025173	09/16/2015	303.98	School Specialty	27	820	444	223300	341	Special Education/Pupil Services/Special Ed/Furnis		
1025173	09/16/2015	53.29	School Specialty	27	820	444	223300	341	Special Education/Pupil Services/Special Ed/Furnis		
1025173	09/16/2015	-195.11	School Specialty	27	820	444	223300	341	Special Education/Pupil Services/Special Ed/Furnis		
1025173	09/16/2015	-9.95	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025173	09/16/2015	3.05	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025173	09/16/2015	4.94	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025173	09/16/2015	4.94	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025173	09/16/2015	10.82	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025173	09/16/2015	3.32	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025173	09/16/2015	9.95	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office		
1025173	09/16/2015	35.17	School Specialty	27	820	411	158032	341	Special Education/Pupil Services/Special Ed/Genera		

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	ACCOUNT DESCRIPTION
1025173	09/16/2015	35.17	School Specialty	27	820	411	158032	341	Special Education/Pupil Services/Special Ed/Genera
1025173	09/16/2015	0.00	School Specialty	27	820	411	158032	341	Special Education/Pupil Services/Special Ed/Genera
1025173	09/16/2015	32.18	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	10.64	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	11.69	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	7.85	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	1.84	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	17.44	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	13.49	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	15.53	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	14.47	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	18.82	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	28.99	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	9.89	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	4.55	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	7.95	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	13.50	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	7.34	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	9.99	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	24.99	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	29.32	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	-110.97	School Specialty	10	300	411	122000	905	General Fund/Middle School/General Supplies/Englis
1025173	09/16/2015	269.22	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1025173	09/16/2015	14.06	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1025173	09/16/2015	10.22	School Specialty	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of
1025173	09/16/2015	117.22	School Specialty	10	300	411	241000	000	General Fund/Middle School/General Supplies/Office
1025173	09/16/2015	15.84	School Specialty	10	300	411	121000	000	General Fund/Middle School/General Supplies/Art
1025173	09/16/2015	11.60	School Specialty	10	300	411	121000	000	General Fund/Middle School/General Supplies/Art
1025173	09/16/2015	0.79	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	19.11	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	3.40	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	1.27	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	1.27	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	19.95	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	8.72	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	89.55	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	40.24	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	7.17	School Specialty	10	400	411	124000	000	General Fund/HIgh School/General Supplies/Mathemat
1025173	09/16/2015	40.78	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	61.17	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	61.17	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	40.78	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	40.78	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	35.96	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	26.97	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	53.94	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	44.95	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	44.95	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	23.23	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	113.32	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	71.76	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	-224.31	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	-24.03	School Specialty	10	100	411	121001	000	General Fund/Elementary/General Supplies/Art 1
1025173	09/16/2015	12.89	School Specialty	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere
1025173	09/16/2015	4.22	School Specialty	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere
1025173	09/16/2015	7.63	School Specialty	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere

CHECK CHECK		ACCOUNT									
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRV	DESCRIPTION		
1025173	09/16/2015	5.54	School Specialty	10	100	411	110000	902	General Fund/Elementary/General Supplies/Undiffere		
1025173	09/16/2015	18.01	School Specialty	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat		
1025173	09/16/2015	8.84	School Specialty	10	100	439	110000	902	General Fund/Elementary/Other Media/Undifferentiat		
1025173	09/16/2015	34.08	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	13.19	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	4.02	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	9.09	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	15.53	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	4.49	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	1.85	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	1.30	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	58.80	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	9.65	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	3.85	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	26.80	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	11.88	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	59.97	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	-93.21	School Specialty	10	300	411	122000	908	General Fund/Middle School/General Supplies/Englis		
1025173	09/16/2015	9.56	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	11.33	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	2.77	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	6.77	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	8.55	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	28.20	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	16.32	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	1.34	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	3.67	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	2.34	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	17.94	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	12.53	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	19.17	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	5.34	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	5.64	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	6.47	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	45.56	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	37.35	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025173	09/16/2015	29.57	School Specialty	10	300	411	127000	905	General Fund/Middle School/General Supplies/Social		
1025174	09/16/2015	5,009.00	SFM	10	800	713	270000	000	General Fund/District/Worker's Compensation/Insura		
1025175	09/16/2015	11.52	Somerset F-21 High School	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025175	09/16/2015	17.00	Somerset F-21 High School	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025175	09/16/2015	129.60	Somerset F-21 High School	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025175	09/16/2015	67.20	Somerset F-21 High School	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025175	09/16/2015	86.40	Somerset F-21 High School	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025175	09/16/2015	28.80	Somerset F-21 High School	10	100	411	241000	000	General Fund/Elementary/General Supplies/Office of		
1025176	09/16/2015	1,231.26	Spartan Quick Service, LL	10	800	323	253500	000	General Fund/District/Operational Services		
1025176	09/16/2015	159.95	Spartan Quick Service, LL	50	800	320	254500	000	Food Service/District/Property Services/Non-Pupil		
1025176	09/16/2015	79.00	Spartan Quick Service, LL	50	800	320	254500	000	Food Service/District/Property Services/Non-Pupil		
1025177	09/16/2015	29.98	SPARTAN STORES, LLC	10	810	411	221300	000	General Fund/Curriculum & Instruction/General Supp		
1025177	09/16/2015	878.16	SPARTAN STORES, LLC	21	400	411	162000	000	Special Revenues/High School/General Supplies/Athl		
1025178	09/16/2015	1,308.00	Stillwater Medical Group	10	800	310	264500	000	General Fund/District/Personal Services/Health Svc		
1025179	09/16/2015	5.76	Teacher Direct	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025179	09/16/2015	54.40	Teacher Direct	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025179	09/16/2015	4.96	Teacher Direct	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025179	09/16/2015	4.96	Teacher Direct	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025179	09/16/2015	27.76	Teacher Direct	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere		
1025179	09/16/2015	24.88	Teacher Direct	10	100	479	110000	901	General Fund/Elementary/Other Instructional Books/		

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	CHECK VENDOR	ACCOUNT PD	ACCOUNT LOC	ACCOUNT OBJ	ACCOUNT FUNC	ACCOUNT PRJ	ACCOUNT DESCRIPTION
1025179	09/16/2015	43.68	Teacher Direct	10	100	411	110000	901	General Fund/Elementary/General Supplies/Undiffere
1025180	09/16/2015	825.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	825.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	450.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	24.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	75.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	85.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	75.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	85.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	75.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025180	09/16/2015	85.00	Teachers' Curriculum Inst	10	810	471	127000	000	General Fund/Curriculum & Instruction/Textbooks/So
1025181	09/16/2015	2,342.41	TEACHING STRATEGIES, LLC	27	820	479	152000	347	Special Education/Pupil Services/Special Ed/Other
1025182	09/16/2015	0.00	Team Sporting Goods, Inc	10	300	420	162210	000	General Fund/Middle School/Apparel/Football
1025182	09/16/2015	659.70	Team Sporting Goods, Inc	10	300	420	162210	000	General Fund/Middle School/Apparel/Football
1025183	09/16/2015	147.80	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/High School/General Supplies/Athl
1025183	09/16/2015	73.90	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	73.90	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	73.90	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	73.90	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	55.50	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	118.00	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	134.90	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	349.80	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025183	09/16/2015	53.23	Tierney Brothers, Inc	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025184	09/16/2015	339.04	Tri-Mart Corporation	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025184	09/16/2015	230.37	Tri-Mart Corporation	21	400	411	162000	000	Special Revenues/HIGH School/General Supplies/Athl
1025185	09/16/2015	333.67	Twin City Hardware	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1025185	09/16/2015	194.50	Twin City Hardware	10	400	411	253000	000	General Fund/HIGH School/General Supplies/Operatio
1025186	09/16/2015	1,409.00	Unemployment Compensation	10	800	730	270000	000	General Fund/District/Unemployment Compensation/In
1025187	09/16/2015	350.00	UNIVERSITY OF OREGON	10	810	430	119100	000	General Fund/Curriculum & Instruction/Instructiona
1025188	09/16/2015	911.00	UP-RITE DOOR CO	10	800	320	254200	000	General Fund/District/Property Services/Site Repai
1025189	09/16/2015	750.00	US BANK	10	800	691	281000	000	General Fund/District/Paying Agent Fees/Long Term
1025190	09/16/2015	150.00	WASPA	10	800	941	232000	000	General Fund/District/District Dues/Fees/District
1025191	09/16/2015	43.50	WELD RILEY PRENN RICCI, S	10	800	310	231500	000	General Fund/District/Personal Services/Legal
1025192	09/16/2015	29.00	Wenger Corporation	10	300	411	253000	000	General Fund/Middle School/General Supplies/Operat
1025193	09/16/2015	55.00	Wisconsin Business Educat	10	400	941	133000	000	General Fund/HIGH School/District Dues/Fees/Market
1025194	09/16/2015	105.00	Wisconsin Dept of Justice	10	800	387	264200	000	General Fund/District/Payment to State/Recruitment
1025195	09/16/2015	461.80	WISCONSIN INDIANHEAD TECH	10	400	389	213000	000	General Fund/HIGH School/Payment to WTCS District/
1025195	09/16/2015	973.41	WISCONSIN INDIANHEAD TECH	10	800	389	431000	000	General Fund/District/Payment to WTCS District/Gen
1025195	09/16/2015	303.26	WISCONSIN INDIANHEAD TECH	10	800	389	431000	000	General Fund/District/Payment to WTCS District/Gen
1025196	09/16/2015	10.00	Wisconsin Interscholastic	10	400	411	162209	000	General Fund/HIGH School/General Supplies/Hockey
1025197	09/16/2015	39.97	Wisconsin Taxpayers Allia	10	800	490	232100	000	General Fund/District/Other Non Capital Items/Offi
1025197	09/16/2015	279.79	Wisconsin Taxpayers Allia	10	800	490	231100	000	General Fund/District/Other Non Capital Items/Boar
1025198	09/16/2015	20.00	Yndestad, Tracy	10	300	432	222200	970	General Fund/Middle School/Library Books/Library M
???????	08/14/2015	16,341.28	Wisconsin Dept of Revenue	10	000	000	811613	000	General Fund
???????	08/14/2015	672.29	Wisconsin Dept of Revenue	10	000	000	811613	000	General Fund
???????	08/25/2015	54,475.86	First National Community	10	000	000	811611	000	General Fund
???????	08/25/2015	33,291.82	First National Community	10	000	000	811612	000	General Fund
???????	08/31/2015	16,150.99	Wisconsin Dept of Revenue	10	000	000	811613	000	General Fund
???????	09/09/2015	26,569.70	First National Community	10	000	000	811612	000	General Fund
???????	09/09/2015	4,567.12	First National Community	27	000	000	811612	000	Special Education
???????	09/09/2015	64.06	First National Community	50	000	000	811612	000	Food Service
???????	09/09/2015	434.38	First National Community	80	000	000	811612	000	Community Service
???????	09/09/2015	8,012.64	First National Community	10	000	000	811611	000	General Fund
???????	09/09/2015	1,558.12	First National Community	27	000	000	811611	000	Special Education
???????	09/09/2015	20.23	First National Community	50	000	000	811611	000	Food Service

CHECK CHECK		ACCOUNT							
NUMBER	DATE	AMOUNT	VENDOR	FD	LOC	OBJ	FUNC	PRJ	DESCRIPTION
???????	09/09/2015	228.63	First National Community	80	000	000	811611	000	Community Service
???????	09/09/2015	34,261.20	First National Community	10	000	000	811611	000	General Fund
???????	09/09/2015	6,662.36	First National Community	27	000	000	811611	000	Special Education
???????	09/09/2015	86.43	First National Community	50	000	000	811611	000	Food Service
???????	09/09/2015	977.55	First National Community	80	000	000	811611	000	Community Service
???????	09/11/2015	425.48	First National Community	10	000	000	811611	000	General Fund
???????	09/11/2015	250.46	First National Community	10	000	000	811612	000	General Fund
???????	09/15/2015	16,630.20	Wisconsin Dept of Revenue	10	000	000	811613	000	General Fund
???????	09/16/2015	953.54	First National Community	10	000	000	811611	000	General Fund
???????	09/16/2015	1,264.17	First National Community	10	000	000	811612	000	General Fund
		821,796.46	Totals for checks						

FUND SUMMARY

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	General Fund	398,352.10	0.00	288,041.16	686,393.26
21	Special Revenues	0.00	0.00	23,851.06	23,851.06
27	Special Education	41,789.25	0.00	17,782.91	59,572.16
50	Food Service	973.85	0.00	36,428.02	37,401.87
60	Agency Fund	931.11	0.00	0.00	931.11
80	Community Service	3,921.66	0.00	9,725.34	13,647.00
***	Fund Summary Totals ***	445,967.97	0.00	375,828.49	821,796.46

\*\*\*\*\* End of report \*\*\*\*\*

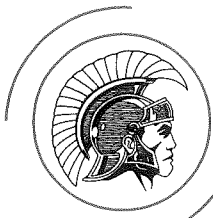
August 13, 2015 through Sept. 16, 2015

Checks:	#1024986-1025198 (213 cks)	\$598,022.95
	4 First Natl Bank	\$174,103.75
	4 Wis Dept of Rev	\$49,794.76
		<u>\$821,921.46</u>
	Less voided checks:	
	#1025019 Sch Dist of St Crx Ctrl	-\$125.00
	<b>ORIGINAL TOTAL</b>	<u><b>\$821,796.46</b></u>

<b>ADDITIONAL CHECKS:</b>	
<b>NEW TOTAL</b>	<u><b>\$821,796.46</b></u>



ENG 5



**Somerset School District** ▪ P.O. Box 100 ▪ Somerset, Wisconsin 54025

Shannon Donnelly, Director of Pupil Services ▪ 715-247-4400 ▪ FAX: 715-247-4437 ▪ sdonnelly@somerset.k12.wi.us

District  
Administrator  
Randal M. Rosburg  
715-247-3313  
FAX: 715-247-5588

September 3, 2015

Mr. Rosburg,

High School  
Principal  
Chris Moore  
715-247-3355  
FAX: 715-247-3864

I am writing to request that Nancy Klaas remain in the currently vacant middle school EBD special education teaching position for the 2015-2016 school year. The position is open due to Jessica D'Ambrosio taking another teaching position just before the school year began. Nancy has over 25 years of experience in teaching EBD in the Somerset School District and is a perfect fit for this teaching vacancy. Nancy has expressed a great interest in staying in this position for the duration of the 15-16 school year. I will repost for this position in the spring of 2016 in hopes of finding a permanent replacement for this position. Thank you for considering my request.

Middle School  
Principal  
Sara Eichten  
715-247-4400  
FAX: 715-247-4437

Sincerely,

Shannon Donnelly  
Director of Pupil Services  
School District of Somerset

Elementary School  
Principal  
Chris Kamrath  
715-247-3311  
FAX: 715-247-3327

Director of  
Curriculum,  
Instruction, &  
Assessment  
Trisha Sheridan  
715-247-3313  
FAX: 715-247-5588

Director of  
Business Services &  
Operations  
David Gerberding  
715-247-3313  
FAX: 715-247-5588

**"Learning Today to Succeed Tomorrow"**

24,

ENC. 6

August 17, 2015

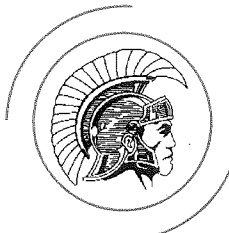
Dear Shannon Donnelly,

Effectively immediately, I am resigning as the Middle School EBD Teacher. After much reflection, I have made this decision and feel that is the best decision for my career. Thank you for the opportunity.

Sincerely,  
Jessica D'Ambrosio

25.

ENC. 7



# Somerset School District • P.O. Box 100 • Somerset, Wisconsin 54025

Randal M. Rosburg, District Administrator • 715-247-3313 • FAX: 715-247-5588 • rrosburg@somerset.k12.wi.us

High School  
Principal  
Chris Moore  
715-247-3355  
FAX: 715-247-3864


Middle School  
Principal  
Sara Eichten  
715-247-4400  
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715-247-3313  
FAX: 715-247-5588

Director of  
Pupil Services  
Shannon Donnelly  
715-247-4400  
FAX: 715-247-4437

To: BOE  
From: Randy   
Date: September 21, 2015  
Re: Open Enrollment Exception Request

We have three Open Enrollment Exception Requests. It was determined by the BOE not to include the application form for Open Enrollment Exception Requests within future packets for BOE consideration for approval. This memo is the extent of the information the BOE requested to receive regarding this topic.

The requests satisfy the 20 day window of time in which the Somerset Board of Education has in order to take action on this matter at a September BOE meeting.

Option 7 on the application request forms are the reasons for the Exception request under the Open Enrollment Exception language. It is in the best interest of the students to approve the exception request. The original application request forms list all of the necessary information that is requested regarding this matter.

Requests are for two students to open enroll in and one to open enroll out within (10) ten days of the Somerset Board of Education approval of the Open Enrollment Exception request.

The student applications are listed as individual items on the consent portion of the agenda of the September 21, 2015, BOE meeting.

On review of all the related data, the recommendation for the Somerset Board of Education is to approve the Open Enrollment Exception requests for the students.

26.

Directors' and Principals' Report to the Somerset Board of Education  
September 2015-2016

**Professional Learning Communities**

- PLC teams are up and running. Teams assessed their progress toward the 18 critical issues that PLC's face and will be setting measurable goals for the year.
- PLC leaders will be participating in the first PLC Leader Training to be held September 28th after school. Along with setting goals for the year and addressing Educator Effectiveness, we will be reviewing DPI's Promoting Excellence for All, Strategies that Close Achievement Gaps.
- Across the district we are working on establishing benchmarks for the balanced scorecard. The high school teachers were presented the balanced scorecard and asked to help with the establishment of the benchmarks for the high school portion. The team decided to divide the sections out based on the content areas and PLC teams. They will be bringing their work back to the entire high school team for discussion on October 2.
- On August 25, Paul Bernabei, of Top 20, presented to the teachers and support staff the qualities and practices of high performing individuals. There were four key messages that came out from the presentation: Help Others Succeed, Communicate You Matter, Honor the Absent, and See the Problem; Own the Problem. The reviews from the staff were that this was a great learning experience and one of the best opening weeks of all time.

**Response to Intervention**

- A group of staff at the high school viewed a webinar on the reading intervention tool Achieve3000. We are in the midst of analyzing the potential use of this tool for the high school.
- Students in the high school who were below the 25th percentile were given the STAR assessment in Reading, Math, or both. The students who were able to score above the 25th percentile were excited from the Rtl programming. Students still performing below the 25th percentile continued in the Rtl program. Communication was sent home to the parents to let them know about the changes.
- Shannon led the support staff and the high school staff through the annual Crisis Prevention Institute (CPI) refresher titled, *"The Power of Effective Listening"*. She will take staff from the middle school and elementary school through this same CPI training in October and November respectively.

**Educator Effectiveness (EE)**

- We are entering our 2nd year of the Effectiveness Project. Most of this work will be reviewed and directed through the PLC teams.
- New and summary year staff receive additional support through monthly EE seminars addressing our professional practice, student outcomes and related components of this system.

**Assessment (Common, State, Local)**

- PALs- The PALs assessment will be given to all students PK-2. This is a screening, diagnostic, and progress monitoring tool for measuring the fundamental components of literacy.
- Aimswab - The elementary school introduced a new academic screener in literacy and math this fall. Aimswab probes will be used on all students K-4 in the fall, winter and spring. The goal of Aimswab implementation is to help identify students in need of additional support and show student growth throughout the year. The fall portion was completed the week of September 8th.
- Performance Series-Students in grades 1 through 8 will be completing this assessment in the areas of ELA and math. This information is used as an additional data point for the identification of students who may need additional support or enrichment as well as to make instructional decisions for each students.
- WI Forward - Beginning in spring 2016, Wisconsin students in grades 3 through 8 will take the Forward Exam. The new custom assessment will be administered in English language arts and mathematics in grades 3 through 8, and in science in grades 4, 8, and 10. High school students in grades 9 through 11 will continue to take the ACT suite of exams. The recently passed biennial

budget (2015 Wisconsin Act 55), required the Department of Public Instruction (DPI) to procure a new state assessment for the 2015-16 school year. The procurement process is run by the Department of Administration (DOA) on behalf of DPI.

- WKCE - These assessments have been phased out of the required Wisconsin State Assessment Series for students.
- High school teachers will continue to give common summative assessments to the students in the same subject class. This allows the PLC team to discuss how well the students were able to understand and learn the content. From this information, the teachers can share, discuss, and research best practices to help their students better understand and retain the information from the class.

## **Other News from our Schools**

### Elementary School

- The first week of school at the Elementary School included students learning about Spartan Way behavior expectations in 6 key areas throughout the building. Our new behavior system, PBIS, is known in our building as the Spartan Way. In addition to being taught expectations, students were also taught about the Spartan tickets they can earn for following expectations. Students were informed about the process that will be completed if they do not follow expectations, which includes an Office Discipline Referral. Communication has gone home to parents on this as well.
- On Tuesday, September 15, the elementary school hosted 3 time Olympic race walker Debbie Sullivan. She spoke to all students JK-4 about the importance of following your dreams and helping others achieve their dreams. Children were able to participate in a race walking demonstration. This event also kicked off other building wellness initiatives including Walk to School Day on October 7th and a building walking/running club, which will be called the Spartan Mileage Club and will start the week of September 21st.
- The Elementary School had the first meeting of their newly formed Somerset Elementary School Parent Group on Tuesday, September 8th. In addition to the principal and a teacher, 21 parents attended the meeting. Dr. Kamrath reviewed findings from a spring parent survey that showed the majority of parents wanted a parent group and that their preferred focus is family involvement activities. The parent group discussed having three family activities this year. Our first event will be a family fun and learning event on Thursday, October 1st from 6:00-7:30pm. This event will feature supervised activities for the students while parents attend three informative sessions on resources available to students and parents, PBIS/Spartan Way and our math curriculum, Eureka.

### Middle School

- Students enjoyed participating in dress-up days such as pajama day and 80's day for Homecoming week.
- Sara traveled to Washington, DC September 15-18 for the National Association of Secondary School Principals. She had the opportunity to network with multiple leaders from all across the United States. She also met with members of Congress to discuss the state of education both across the nation and specifically in Wisconsin.

### High School

- On September 15, Youth Frontiers worked with the 9th grade students on respecting themselves, others, and their community. This was a great day for the 9th grade students as they had the opportunity to learn and grow together as an entire class. By the end of the day, the students were apologizing to each other for their past actions and looking forward to their next four years together.
- Homecoming week was a great week. The student council did a great job of putting together a fantastic week for the students, teachers, and community. Thank you to everyone who donated time, energy, funds, and materials to help make this a great week.
- Our PLTW program was awarded a \$4000 grant by the AnnMarie Foundation. A sincere thank you to the foundation for their continued support.

English Language Learner Numbers 15-16	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16
Total District Enrollment	1593	1571	1587	1596								
Total ELL - Learning Center	1	0	0	0								
Total ELL - Elementary	5	5	5	5								
Total ELL - Middle	11	10	10	10								
Total ELL - High	8	10	10	10								
Total ELL Enrollment	25	25	25	25								
Primary Language (when provided)												
Spanish	17	16	16	16								
Chinese	0	0	0	0								
Tagalog (Phillipino)	0	0	0	0								
English/Hmong	1	1	1	1								
English/Russian	0	0	0	0								
English/Spanish	4	3	3	3								
English/Chinese	0	0	0	0								
Eng/Lebabese	0	1	1	1								
Ukranian	1	1	1	1								
Special Education/ELL Students	4	3	3	3								
Graduates	2	0	0	0								
Monitor	4	2	2	2								
Receiving Services	11	11	11	11								

Special Education Numbers by building 15-16	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16
<b>Total District Enrollment</b>	1593	1571	1587	1596								
Total Sped Students - Learning Ctr	31	21	21	22								
Total Sped Students - Elementary	78	69	72	69								
Total Sped Students - Middle	68	83	82	84								
Total Sped Students - High	66	57	56	54								
<b>Total Special Education Enrollment</b>	243	230	231	229								
<b>Special Education Numbers by Disability 15-16</b>	<b>Jun-14</b>	<b>Jul-15</b>	<b>Aug-15</b>	<b>Sep-15</b>	<b>Oct-15</b>	<b>Nov-15</b>	<b>Dec-14</b>	<b>Jan-16</b>	<b>Feb-16</b>	<b>Mar-16</b>	<b>Apr-16</b>	<b>May-16</b>
Autism - A	29	26	26	26								
Intellectually Disabled	4	3	4	4								
Deaf Hard Hearing-DHH	1	1	1	1								
Emotional/Behavioral Disability-EBD	37	33	31	30								
Other Health Impaired-OHI	45	41	42	44								
Orthopedically Impaired-OI	2	1	1	1								
Speech and Language Disability-SL	33	33	36	36								
Severe Developmental Delay-SDD	15	15	15	14								
Specific Learning Disability-SLD	74	72	72	70								
Traumatic Brain Injury-TBI	2	2	2	2								
Visually Impaired-VI	1	1	1	1								
<b>Total Special Education Enrollment</b>	243	230	231	229								
# of Students Placed Outside of Dist	5	1	0	0								
# of Students served at St Annes	6	5	5	5								
Home-schooled or alt location	1	1	1	3								
Graduates	23	1	1	1								
Returning Graduates	3	3	3	2								

## Cash Flow Chart for 2015-16 8/31/2015

Period	Beginning Cash	Taxes & State Aids	Other receipts	Loans & Investments	Total Receipts	Transfers from Investment and LGIP	Available Cash	Payroll	Accounts Payable	Loans and Investments	Total Disbursements	Ending Cash
CHECKING/LGIP												
July	5,014,215.78	215,615.82	75,229.64		290,845.46	1,500,000.00	5,305,061.24	1,059,668.60	766,708.41		1,826,377.01	3,478,684.23
August	3,478,684.23	2,335,489.04	81,394.41		2,416,883.45		5,895,567.68	850,999.60	431,688.16		1,282,687.76	4,612,879.92
September	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
October	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
November	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
December	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
January	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
February	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
March	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
April	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
May	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
June	4,612,879.92				0.00		4,612,879.92				0.00	4,612,879.92
State Aids										LGIP BALANCE	4,214,509.85	4,612,879.92
FNB book BALANCE											398,370.07	

\$0.00 State Lunch, Breakfast and WI Morning Milk  
 \$0.00 Spec Education Aid  
 \$0.00 Equalization Aid  
 \$0.00 Misc Aid (Title, Categorical, etc)  
**\$0.00 Direct to LGIP**

**SUBTOTAL of CASH AVAILABLE**      \$4,612,879.92

SpecEd Life Skills Acct      \$441.74  
 FNB Short Term Borrowing      \$100.99  
 Debt Service      \$1,001,679.92

**NET**      \$5,615,102.57

\$0.00 FNCB Receipts  
 \$2,335,489.04 LGIP Receipts  
**\$2,335,489.04 Tax Total**



ENC. 9

**DRAFT**  
**SCHOOL DISTRICT OF SOMERSET**  
**BOARD OF EDUCATION**  
**GOVERNANCE COMMITTEE MEETING\***  
**DISTRICT OFFICE**  
**MONDAY, SEPTEMBER 14, 2015**  
**6:30 p.m.**

MINUTES

Mike Connor called the meeting to order at 6:30 p.m.

Roll Call was taken. Present were Mike Connor, Tammie Wishard and Nancy Dressel. Also present were Marie Colbeth, Trish Sheridan, Chris Kamrath, Dave Gerberding, Brian Moulton, Kelly Emerson, Erin Gehring, Lorri Baillargeon and Superintendent Randy Rosburg.

**NEOLA Policies:** Special Updates in August 2015 pertain to policies 2370, 2605, 5113.01, 5460 and 9270. Policy 2605 is new while the other four exist and come forward with revisions for alignment with Act 55. Act 55 is an outcome from the 2015-2017 Biennial Budget. Committee recommends NEOLA Policies 2370, 2605, 5113.01, 5460 and 9270 be brought forward to the full board in September for a first reading and a second reading in October.

Policies 2131, 2132 and 2230 are for consideration as part of the Annual Notice Changes in the 2015-2017 Biennial Budget Bill, Act 55. Neola suggests we review these three policies as they cover different aspects of the District's academic standards. Committee recommends NEOLA Polices 2131 for discussion and Policies 2132 and 2230 be brought forward to the full board in September for a first reading and a second reading in October.

The district has six other policies NEOLA recommends we have also as they cover different aspects of the District's academic standards. These policies are 2131.01-Reading Instructional Goals and Kindergarten Assessments, 2210-Curriculum Development, 2220-Adoption of Course of Study, 2370-Educational Options, 5410-Promotion/Placement/Retention, and 5420-Reporting Student Progress. This is an awareness bit of information as we currently have these policies and have no updates with any of them, other than Policy 2370. Policy 2370 is being addressed in the first paragraph listed above.

Under Discussion, the committee will share that the DPI Civics test for 2016-17 is infused into current courses. Standards will be established so a grade may go on the high school transcript as students successfully meet each standard.

Policies on Time and Effort and Title I Selection of Students are needed in order to meet requirements as we receive Federal funds for programming in our schools. These are district specific policies as NEOLA does not yet have templates for these policies. Committee recommends NEOLA create district specific Policies on Time and Effort and Title I Selection of Students and they be brought forward to the full board in September for a first reading and a second reading in October.

NEOLA shared with the district that 0143.1 speaks to board or board member communication with media. The language some board members are seeking may be developed as an administrative guideline. Guidelines pertaining to district employees communicating with media regarding school district topics. Committee recommends NEOLA 0143.1 be brought forward to the full board in September for discussion to address employee media communication with administrative guidelines.

**Topics for Future Agendas:**

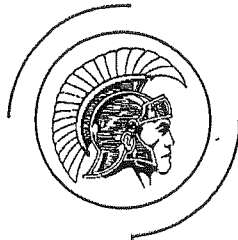
Dressel moved, with second by Wishard, to adjourn at 7:03 p.m. Motion carried.

**\*A quorum of the Board of Education may be in attendance.**

**\*\*To help ensure that policies adopted can and will be implemented, the Somerset Board of Education will consider the following basic questions before adopting any policy:**

- 1. Does the policy have a legitimate educational purpose and meet the community's needs?**
- 2. Is the policy consistent with relevant state and federal laws and regulations, provisions of current collective bargaining agreements, if applicable, and other district policies?**

- 3. Is the policy reasonably clear and specific enough to provide the administration with necessary guidance?**
- 4. Can the policy be implemented in the district using available staff and other resources?**



ENC. 9

# Somerset School District ■ P.O. Box 100 ■ Somerset, Wisconsin 54025

Randal M. Rosburg, District Administrator ■ 715-247-3313 ■ FAX: 715-247-5588 ■ rrosburg@somerset.k12.wi.us

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Director of  
Pupil Services  
Shannon Donnelly  
715-247-4400  
FAX: 715-247-4437

**Date:** September 14, 2015  
**To:** Governance Committee and BOE  
**From:** Randy  
**Re:** NEOLA Policies

The agenda for the Governance Committee meeting has 12 items for consideration. The items are: 2131, 2132, 2230, 2370, 2605, 5113.01, 5460, 8410, 9270, Communication with Media, Time & Effort and Title I selection.

**NEOLA policies:** Special Updates in August 2015 pertain to policies 2370, 2605, 5113.01, 5460 and 9270. Policy 2605 is new while the other four exist and come forward with revisions for alignment with Act 55. Act 55 is an outcome from the 2015-2017 Biennial Budget.

I recommend moving these five policies forward for a first reading in September and consideration by the BOE for approval at the October BOE meeting.

Policies 2131, 2132 and 2230 are for consideration as part of the Annual Notice Changes in the 2015-2017 Biennial Budget Bill, Act 55. Neola suggests we consider these three policies as they cover different aspects of the District's academic standards.

We have six other policies NEOLA recommends we have too as they cover different aspects of the District's academic standards. These policies are 2131.01-Reading Instructional Goals and Kindergarten Assessments, 2210-Curriculum Development, 2220-Adoption of Course of Study, 2370-Educational Options, 5410-Promotion/Placement/Retention, and 5420-Reporting Student Progress.

I recommend moving these three policies forward for a first reading in September and consideration by the BOE for approval at the October BOE meeting.

Policies on: Time and Effort and Title I Selection of Students are needed in order to meet requirements as we receive Federal funds for programming in our schools. These are district specific policies as NEOLA does not yet have templates for these policies.

I recommend moving these policies forward for a first reading in September and consideration by the BOE for approval at the October BOE meeting.

NEOLA shared with us that 0143.1 speaks to board or board member communication with media. The language I believe some board members are seeking may be developed as an administrative guideline. Guidelines pertaining to district employees communicating with media regarding school district topics.

I am beginning the administrative guideline work with Stu of NEOLA. I will look for this guideline as we do this work.

SOMERSET

**SCHOOL DISTRICT**

**DISPOSITION OF NEW/REVISED/REPLACEMENT  
POLICIES FOR BOARD ADOPTION**

**SPECIAL UPDATE AUGUST 2015**

- \* 1 = drafted by District staff
- \* 2 = if the material was a work for hire, that is, material the District paid someone else to develop but from whom the District purchased the rights to publish
- \* 3 = if the material is copyrighted to someone else from whom the District has secured permission to publish the material

*ACT 55*

*REVISED*  
*NEW*  
*REVISED*  
*REVISED*  
*REVISED*  
*UPDATES*  
*FOR ANNUAL*  
*NOTICES,*  
*ACT 55*

<u>Policy Number</u>	<u>Date Adopted</u>	<u>District-Specific Edits (*1, 2, or 3)</u>	<u>Date Tabled</u>	<u>Date Rejected</u>
2370				
2605				
5113.01				
5460				
9270				
2131				
2132				
2230				
<i>CIVICS TEST</i>	<i>201617</i>	<i>ON DPI SITE - INSERT INTO 9TH/10TH GRADES?</i>		



**BOARD of WISCONSIN**  
LOCAL TEMPLATES

**BOARD OF EDUCATION**  
**SCHOOL DISTRICT**

**OPERATIONS**  
8410/page 1 of 5

**REVISED POLICY - VOL. 24, NO. 2**

**SCHOOL SAFETY AND CRISIS INTERVENTION**

~~The Board of Education believes that the employees, students of the District, and visitors, are entitled to function in a safe school environment. In this regard, the Board has adopted policies related to conduct in the school setting as well as those that address various crisis situations.~~ **The Board of Education is committed to maintaining a safe school environment. The Board believes that school crime and violence are multifaceted problems that need to be addressed in a manner that utilizes the best resources and coordinated efforts of District personnel, law enforcement agencies, and families. The Board further believes that administrators and local law enforcement officials must work together to provide for the safety and welfare of students while they are at school or a school-sponsored activity or while enroute to or from school, or a school-sponsored activity. The Board also believes that the first step in addressing school crime and violence is to assess the extent and nature of the problem(s) or threat, and then plan and implement strategies that promote school safety and minimize the likelihood of school crime and violence.**

The District Administrator shall promulgate administrative guidelines for responding to a crisis situation, developing school safety plans, and providing effective intervention for students who may show warning signs that relate to violence or other threatening behaviors.

A school safety plan will be developed for each ~~school in the~~ District and approved by the Board. Each school's plan will be reviewed ~~( ) annually~~ **(X annually)** no less than every three (3) years **[END OF OPTIONS]** and resubmitted to the Board for approval ~~no later than \_\_\_\_\_.~~

**[ ] Threat Assessment (See AG8400A)**

The primary purpose of a threat assessment is to minimize the risk of targeted violence at school. This policy is designed to be consistent with the process for identifying, assessing, and managing students who may pose a threat as set forth in the joint U.S. Secret Service and U.S. Department of Education publication, *Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates*. The goal of the threat assessment process is to take appropriate preventive or corrective measures to maintain a safe school environment, protect and support potential victims, and provide assistance, as appropriate, to the student being assessed.



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The threat assessment process is centered upon an analysis of the facts and evidence of behavior in a given situation. The appraisal of risk in a threat assessment focuses on actions, communications, and specific circumstances that might suggest that an individual intends to cause physical harm and is engaged in planning or preparing for that event.

The Board authorizes the District Administrator to create building-level, trained threat assessment teams. Each Team shall be headed by the Principal and include a school counselor, school psychologist, instructional personnel, and, where appropriate, the School Resource Officer. At the discretion of the District Administrator, a threat assessment team may serve more than one (1) school when logistics and staff assignments make it feasible.

The Team will meet when the Principal learns a student has made a threat of violence or engages in concerning communications or behaviors that suggest the likelihood of a threatening situation.

The Team is empowered to gather information, evaluate facts, and make a determination as to whether a given student poses a threat of violence to a target. If an inquiry indicates that there is a risk of violence in a specific situation, the Team may collaborate with others to develop and implement a written plan to manage or reduce the threat posed by the student in that situation.

The Board authorizes the District Administrator to create guidelines for the purpose of:

- A. identifying team participants by position and role;
- B. requiring team participants to undergo appropriate training;
- C. defining the nature and extent of behavior or communication that would trigger a threat assessment and/or action pursuant to a threat assessment;
- D. defining that types of information that may be gathered during the assessment;
- E. stating when and how parents of a student making a threat shall be notified and involved;



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- F. designating the individuals (by position) who would be responsible for gathering and investigating information;
- G. identifying the steps and procedures to be followed from initiation to conclusion of the threat assessment inquiry or investigation.

Board employees, volunteers, and other school community members, including students and parents, shall immediately report to the District Administrator or Principal any expression of intent to harm another person or other statements or behaviors that suggests a student may intend to commit an act of violence.

Nothing in this policy overrides or replaces an individual's responsibility to contact 911 in an emergency.

Regardless of threat assessment activities or protocols, disciplinary action and referral to law enforcement shall occur as required by State law and Board policy.

Threat assessment team members shall maintain student confidentiality at all times as required by Board Policy 8330 - Student Records, and State and Federal law.

[END OF OPTION]

### Persistently Dangerous Schools

The Board recognizes that State and Federal law requires that the District report annually incidents that meet the statutory definition of violent criminal offenses that occur in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. It is further understood that the Wisconsin Department of Public Instruction will then use this data to determine whether or not a school is considered "persistently dangerous" as defined by State policy.



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Pursuant to the Board's stated intent to provide a safe school environment, the school administrators are expected to respond appropriately to any and all violations of the Student Code of Conduct, especially those of a serious, violent nature. In any year where the number of reportable incidents of violent criminal offenses in any school exceed the threshold number established in State policy, the District Administrator shall

- discuss this at the annual meeting for the purpose of reviewing the School Safety Plan so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.
- convene a meeting of the building administrator, representative(s) of the local law enforcement ( ) agency ( ) agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.

The District Administrator shall make a report to the Board about this plan of corrective action and shall recommend approval and adoption of it.

In the unexpected event that the number of reportable incidents in three (3) consecutive school years exceeds the statutory threshold and the school is identified as persistently dangerous, students attending the school shall have the choice option as provided in Policy 5113.02 and AG 5113.02.

In addition, the District Administrator shall

- discuss the school's designation as a persistently dangerous school at the annual meeting for the purpose of reviewing the School Safety Plan so that a plan of corrective action can be developed and implemented in an effort to reduce the number of these incidents in the subsequent year.
- convene a meeting of the building administrator, representative(s) of the local law enforcement ( ) agency ( ) agencies, and any other individuals deemed appropriate for the purpose of developing a plan of corrective action that can be implemented in an effort to reduce the number of these incidents in the subsequent year.





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[] If a school in a neighboring district is identified as persistently dangerous and there is not another school in that district, the District will admit students from that school in accordance with Board Policy 5113.02.

### Victims of Violent Crime

The Board further recognizes that, despite the diligent efforts of school administrators and staff to provide a safe school environment, an individual student may be a victim of a violent crime in a school, on school grounds, on a school conveyance, or at a school-sponsored activity. In accordance with Federal and State law the parents of the eligible student shall have the choice options provided by Policy 5113.02 and AG 5113.02.

Title IX, Section 9532 of the No Child Left Behind Act of 2001  
118.07(4)(a)-(d) Wis. Stat.

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**REVISED POLICY - SPECIAL UPDATE - AUGUST 2015**

**PROGRAM ACCOUNTABILITY AND EVALUATION**

The Board of Education believes that effective education includes proper evaluation of the results produced from the educational resources provided by the community and the government. As the governing body of the District, the Board has the responsibility for assessing how well goals are being accomplished.

The Board shall fulfill this responsibility by establishing a means for the continued evaluation of results which shall be systematic and specific.

The following elements will be included in its accountability program:

- (x) clear statements of expectations and purposes for each program coupled with specifications of how their successful achievement will be determined
- (x) provisions for staff, resources, and support necessary to achieve each program's purposes
- (x) evaluation of each program to assess the extent to which each program's purposes and objectives are being achieved
- (x) recommendations for revisions and modifications needed to better fulfill expectations and purposes

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The District Administrator shall maintain a calendar of assessment activities and shall make periodic evaluation reports to the Board. Findings of the assessment program may be used to evaluate the progress of students and

- (x) the effectiveness of the curriculum,
- (x) the effectiveness of staff members,
- (x) the effectiveness of the school/delivery system.

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The District Administrator shall recommend improvements in the educational program annually, based on the evaluation of the District's program. Such improvements shall reflect the plans for improvement of the educational program submitted by each school principal. Each school's improvement plan shall be based on staff's findings from program evaluations at each level as well as on the evaluations provided by the school improvement team (see Policy 2120).

The Board reserves the right to employ experts from outside the District to serve in the evaluation process.

The Board will annually make available to the public the progress of the student body toward the goals of the District.

Assessment results obtained under this policy shall not be used for comparison purposes except as required by statute, regulations of the Department of Public Instruction, or internally, as authorized by the District Administrator or Board.

**A copy of accountability reports and ranking levels for each school within the District boundaries, including independent "2r" charter schools and private schools participating in a private school choice program, shall be provided to all parents within the District on an annual basis.**

**Wis. Stats 115.385(2), 115.385(4)**

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**REVISED POLICY - SPECIAL UPDATE - AUGUST 2015**

**COURSE OPTIONS**

*IF YOU THINK  
WHOSE SHARING  
WILL HAPPEN*

The Board of Education will provide students enrolled in the District ( ) **including nonresidents enrolled through a whole grade sharing agreement with the student's resident school district** with the ability to take up to two (2) courses at any given time through one or more other educational institutions, including in a non-resident public school district, the University of Wisconsin system institution, a technical college, a nonprofit higher education institution, a tribal college, a charter school, and any other nonprofit organization approved by the Department of Public Instruction. Likewise, the Board will consider the enrollment of a non-resident student in up to two (2) courses per term under the criteria set forth in this policy and any criteria required by law.

**Resident Student Applications for Course Options**

*IF YOU THINK  
WHOSE SHARING  
WILL HAPPEN*

**A. General Procedures**

The parent of any student enrolled as a resident of the District ( ) or **a nonresident enrolled through a whole grade sharing agreement with the student's resident school district** that wishes to attend one (1) or two (2) courses at another educational institution under this policy shall make a written application to such other institution no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the Board at the same time as the application is made to the other educational institution.

**B. Decisional Criteria for Resident Applications**

The Board shall review all applications received by ~~resident students~~ **under this policy** to attend courses at an outside educational institution under the criteria below. Both the educational institution of proposed attendance and the Board must approve the course.



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Acceptance or denial of any resident student's application shall be made no later than one (1) week prior to the start of the course. Rejection of a resident-student's application to attend such courses shall be made in writing and shall provide an explanation of the reason for rejecting the application. One of the following reasons must be the basis for such rejection:

1. *Individualized Education Program (IEP).* If the Board determines that the proposed course conflicts with the student's IEP, the Board shall reject the course.
2. *High School Graduation Requirements.* If the Board determines that the proposed course does not satisfy graduation requirements, the Board may reject the application.
3. *Student Plan.* If the Board determines that the proposed course does not satisfy the student's academic and career plan, the Board may reject the application.

~~If the District determines that the course does not satisfy the District's high school graduation requirements, it shall notify the student in writing of this determination at least one week prior to the start date of the course. This notice shall be provided whether the application is approved or rejected.~~

#### Non-Resident Student Applications for Course Options

##### A. General Procedures

The parent of any non-resident student that wishes to attend one or two courses offered by the District shall make a written application to the Board no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the student's resident School Board at the same time as the application is made to the non-resident School Board.



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B. Decisional Criteria

The Board will determine acceptance or rejection of a non-resident student's application to attend courses in the District using the same criteria and policies for entry into the course that apply to resident students, except that preference for attendance may be given to resident students. Applications from non-resident students that are already accepted into two courses in a particular term will be rejected on that ground. If a particular course has limited enrollment, those spots not taken by resident students will be allocated to non-resident applicants under this policy that otherwise qualify for enrollment on a randomly selected basis.

The parents and the resident school district are to be notified, in writing, no later than one (1) week prior to the commencement of the course whether the application has been accepted or rejected. If accepted, the notification is to include the name of the school the student is to attend and that the enrollment is valid only for the forthcoming semester or school year or special time period during which the course(s) will be offered. If rejected, the notice shall state the reason for the rejection.

General Requirements

A. Notice of Intent to Enroll

The parents of the student must notify both the resident school district and the district in which the student has applied for course options enrollment of the student's intent to enroll after receipt of the decision to accept the application but before the beginning of the applicable course.

B. Transportation

By enrolling in a course under this policy either as a resident or non-resident, the parent understands that the parent is responsible for transporting the student to and from any courses attended under this policy, unless the Department of Public Instruction agrees to reimburse the parent directly for such costs.



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*MC.* **Tuition for Attendance at Another School District**

Tuition costs shall be paid for by the resident school district. Parents may not be charged any cost by either the resident school district or educational institution of attendance under this policy.

*W* **Tuition for Attendance at an Institution of Higher Education**

A student that attends course(s) at an institution of higher education may be charged additional tuition by the institution if the student will receive postsecondary credit for successful completion of the course. The Board and the institution must agree on the permissible amount of tuition the institution of higher education may charge for applicable courses.

*D.E.* **Appeal of Rejection**

Any application that is rejected under this policy may be appealed to the State Superintendent of Public Instruction within 30 days of the decision. The Superintendent's decision is final and will only reverse the initial decision if that decision was arbitrary or unreasonable.

**Release of Resident Students**

The Board shall release any resident student who wishes to apply for part-time enrollment in another school district except that the District must refuse to allow a student to enroll if the course conflicts with the provisions of an IEP for the student.

The District may reject the application for enrollment if the costs of the course would create an undue financial burden on the District as defined in Wis. Stats. 118.52(6).

Wis. Stats. 118.52



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### REVISED POLICY - SPECIAL UPDATE - AUGUST 2015

#### GRADUATION REQUIREMENTS

It shall be the policy of the Board of Education to acknowledge each student's successful completion of the instructional program appropriate to the achievement of District goals and objectives as well as personal proficiency by the awarding of a diploma at fitting graduation ceremonies.

The Board directs the District Administrator to prepare a list of specific criteria for granting a high school diploma which includes the student's academic performance, the recommendations of teachers, the statutory credit requirements, and any additional Board-approved credit requirements.

- [ ] The Board permits students in 7th or 8th grade to earn credit towards a high school diploma in any class taken that is approved by the Board for such purpose, provided that the student is academically prepared based on performance on approved pupil assessments. Any course designated for high school credit at the middle school level must be taught by a teacher with high school certification in the subject matter and must be taught using curriculum and assessments equivalent to those used in the subject at the high school level.

Credit may be earned in ~~(must select one of the following):~~ ( ) any subject area meeting the requirements under this policy ( ) any of the core required course areas of English, social studies, mathematics, science, physical education, or health ( ) any course qualifying for credit in an elective area

*INCLUDE* → Courses taken by middle school students for high school credit shall appear on the students' high school transcript, along with the grade received (✓) **[RECOMMENDED]** however the grade and class will not be factored into the students' high school grade point average ( ) and the class will be factored into the students' high school grade point average. **[NOTE: First option is recommended]**

The Board directs the District Administrator to develop appropriate courses after determining annually whether sufficient student interest and appropriate staffing justifies offering such course(s). The District Administrator shall establish procedures to determine whether a middle school student is academically prepared to take any course approved for high school credit.





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[OPTION]

[ ] Board resolution adopted [date of adoption] permits students to earn credit by demonstrating competency or by creating a learning portfolio. If a student meets the criteria established, the course will be listed on the student's high school transcript and used to meet the requirements for high school graduation.

A student may not earn more than half (1/2) of the credits required for high school graduation through this process.

The District Administrator shall develop procedures for how students may qualify for credit under this process.

[END OPTION - Note that this option should be selected only if the Board does pass a resolution as required that permits credits to be earned in this fashion. The law then requires that the Board adopt policies and procedures setting forth the criteria.]

The Board shall award a regular high school diploma to every student enrolled in this District who meets the requirements of graduation established by this Board as provided by State law.

Students with disabilities who properly complete the programs specified in their I.E.P. and have received the recommendation of the I.E.P. Committee may participate in graduation activities and may be awarded

- ( ) a diploma (provided the student satisfied the District's high school graduation requirements).
- ( ) a certificate of attendance.

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The principal of the high school shall prepare a report describing the District's policies on high school graduation standards, including a list of courses required under State law and the number of hours in each school term required to earn one (1) credit for those courses. Additionally, any change to the District's policies shall also be reported to the Department of Public Instruction or other appropriate agency after it has been approved by the Board and signed by the Board president, the District Administrator, and the principal. A student may be denied participation in graduation activities for disciplinary reasons and for non-payment of fees.

**[Note: Statute permits, but does not require, the Board to allow students use a physical activity to substitute for a .5 credit of Physical Education with completion of a .5 credit of academic subjects.] New statute permit, beginning with students graduating at the conclusion of the 2016 - 2017 school year, the Board allow additional course offering that would fulfill additional science and mathematics credits.]**

- [ ] Students who have participated in interscholastic athletics, ( ) marching band, ( ) cheerleading, or ( ) **[additional activities may be added]** for at least **[specify period of involvement required]** as defined in the \_\_\_\_\_ handbook, while enrolled in grades ( ) nine (9), ( ) ten (10), ( ) eleven (11) and ( ) twelve (12, and as documented by the \_\_\_\_\_ **[athletic director, assistant principal, guidance counselor, etc.]** ( ) and approved by the principal, may be excused from .5 credits of the high school physical education requirement, provided they take an additional .5 credits in English, social studies, mathematics, science, or health education, at their choosing.
- [ ] The Board may grant, upon a student's request, permission for that student to take an additional .5 credit in English, social studies, mathematics, science, or health education towards high school graduation requirements in lieu of .5 credits in physical education based on the students participation in an organized physical activity the Board deems appropriate for this purpose. The student's participation in such organized school activity must meet the stated requirements of the Board in terms of duration of participation and verification of same.
- [ ] The Board may approve a course or courses in career and technical education that it determines may satisfy up to a total of one credit of mathematics and/or science credit.



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*INCLUDE*  
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**It shall be the policy of the Board to periodically review and revise this policy specifying the criteria for awarding a diploma.**

115.28, 118.30, 118.33, Wis. Stats.

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SUBJECT

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**REVISED POLICY - SPECIAL UPDATE - AUGUST 2015**

**PRIVATE OR TRIBAL SCHOOLING HOME-BASED, PRIVATE, OR TRIBAL  
SCHOOLING**

The Board of Education encourages the enrollment of all school-age children resident-residing in this District in public schools or in approved parochial or private schools so that they may enjoy the benefits of a well-planned educational program and the socialization possible in a group environment.

The Board shall allow students who are being educated at a private school or a tribal school to participate, if space is available, in any of the District's courses by enrolling in up to two (2) courses during each semester. The student must meet the criteria for admission to the high school established for private school or tribal school students.

The Board ( ) shall not (✓) may allow any student who is being educated at a private school or a tribal school to participate, if space is available, in any of the District's (✓) non-WIAA sanctioned athletic (✓) or extra-curricular programs.

~~( ) In addition to the two (2) courses, the District will allow enrollment in other required and non-required subject areas.~~

**Home-Based Private Education Students**

The Board shall allow a student receiving Home-Based private education to attend up to two (2) courses per semester in the public school classroom provided that the student meets the minimum standards for enrollment in each course as established by the District. Such student may attend no more than 2 courses per semester, which shall include any courses being taken by the student in another public school district such that the aggregate number of courses taken in a public school district in any semester does not exceed two (2).

A student receiving Home-Based private education may participate in interscholastic athletics in the District, including WIAA sanctioned interscholastic athletics, on the same basis and to the same extent that the District permits students enrolled in the District to participate. Upon request, the Home-Based educational program in which the student is enrolled shall provide the District with a written statement that the student meets the Board's requirements for participation in interscholastic athletics based on age and academic and disciplinary records. No person may provide a false statement.

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A student receiving Home-Based private education may participate in extracurricular activities in the District on the same basis and to the same extent that it permits students enrolled in the District to participate.

The District may charge a student who participates in interscholastic athletics or extracurricular activities participation fees, including fees for uniforms, equipment, and musical instruments, on the same basis and to the same extent that it charges these fees to a student who is enrolled in the District.

~~Students attending courses under this policy ( ) shall not ( ) may be allowed to participate in noncurricular activities of the high school.~~

~~(+) providing they meet any eligibility criteria established for the activity.~~

~~The student may not participate in the District's WIAA approved athletic programs.~~

~~[ ] The Board ( ) shall not ( ) may allow any student who is being educated~~

~~(+) at a private school or tribal school~~

~~to participate, if space is available, in any of the District's~~

~~(+) co-curricular, or~~

~~(+) extra-curricular activities.~~

118.145(4), Wis. Stats.

**118.133, Wis. Stats.**

118.53, Wis. Stats.

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EDUCATIONAL OUTCOME GOALS AND EXPECTATIONS

Since the mission of the District is to provide a quality education for all of the students, the Board of Education believes the mission is being accomplished when students confirm that they have achieved the following educational goals.

***Academic Skills and Knowledge***

- A. Basic skills including the ability to read, write, spell, perform basic arithmetical calculations, learn by reading and listening, and communicate by speaking and writing.
- B. Analytical skills including the ability to think rationally, solve problems, use various learning methods, gather and analyze information, make critical and independent judgements and argue persuasively.
- C. A basic body of knowledge that includes information and concepts in literature, fine arts, mathematics, natural sciences, including knowledge of the elements of agriculture and the conservation of natural resources, and social sciences, including knowledge of the right and responsibilities of the family as a consumer, cooperative marketing and consumers' cooperatives.
- D. The skill and attitudes that will further lifelong intellectual activity and learning.
- E. Knowledge in computer science, including problem-solving, computer applications, and the social impact of computers.

***Vocational Skills***

- A. An understanding of the range and nature of available occupations and the required skills and abilities.
- B. Preparation to compete for entry-level jobs not requiring postsecondary school education.

- C. Preparation to enter job-specific vocational training programs.
- D. Positive work attitudes and habits.

***Citizenship***

- A. An understanding of the basic workings of all levels of government, including the duties and responsibilities of citizenship.
- B. A commitment to the basic values of our government, including by appropriate instruction and ceremony the proper reverence and respect for and the history and meaning of the American flag, the Declaration of Independence, the U.S. Constitution, and the constitution and laws of the State.
- C. The skills to participate in political life.
- D. An understanding of the functions of organizations in society.
- E. Knowledge of the role and importance of biological and physical resources.
- F. Knowledge of State, National, and world history.
- G. An appreciation and understanding of different value systems and cultures.
- H. An understanding, at all grade levels, of human relations, particularly with regard to American Indians, Black Americans, and Hispanics.

***Personal Development***

- A. The skills needed to cope with social change.
- B. Knowledge of the human body and the means to maintain lifelong health, including:
  - 1. knowledge of the theory and practice of physical education, including the development and maintenance of physical fitness;

2. knowledge of the true and comparative vitamin content of food and healthy values of dairy products and their importance for the human diet;
3. knowledge of physiology and hygiene, sanitation, the effects of controlled substances consistent with ch. 161 and alcohol upon the human system, symptoms of disease and the proper care of the body. No student may be required to take instruction in human growth and development, self-esteem, responsible decision-making, interpersonal relationships, sexual activity, human sexuality, reproduction, contraception, family life, parenting, sex stereotypes and protective behavior if his/her parent files with the teacher or principal a written request that the student be exempted. Instruction in physiology and hygiene shall include instruction on sexually transmitted diseases and shall be offered in every high school.

118.019(2)(3)(4), Wis. Stats.

- C. An appreciation of artistic and creative expression and the capacity for self-expression.
- D. The ability to construct personal ethics and goals.
- E. Knowledge of morality and the individual's responsibility as a social being, including the responsibility and morality of family living and the value of frugality and other basic qualities and principles referred to in article I, section 22, of the constitution insofar as such qualities and principles affect family and consumer education.
- F. Knowledge of the prevention of accidents and promotion of safety on the public highways, including instruction on the relationship between highway safety and the use of alcohol and controlled substances under ch. 161.



- G. The skills needed to make sound decisions, knowledge of the conditions which may cause and the signs of suicidal tendencies, knowledge of the relationship between youth suicide and the use of alcohol and controlled substances consistent with chapter 161 and knowledge of the available community youth suicide prevention and intervention services. Instruction shall be designed to help prevent suicides by students by promoting the positive emotional development of students.
  
- H. Knowledge of effective means by which students may recognize, avoid, prevent and halt physically or psychologically intrusive or abusive situations which may be harmful to students, including child abuse, sexual abuse, and child enticement. Instruction shall be designed to help students develop positive psychological, emotional, and problem-solving responses to such situations and avoid relying on negative, fearful, or solely reactive methods of dealing with such situations. Instruction shall include information on available school and community prevention and intervention assistance or services and shall be provided to students in elementary schools.

The Board believes that all students in this District will be able to demonstrate these learnings at a level that is commensurate with their age and capabilities.

The District Administrator is charged with the responsibility for providing, through the District's curriculum and appropriate administrative guidelines, opportunities for each student to accomplish these goals as well as a valid means for assessing the extent to which each is accomplished.

Student achievement of these educational goals represents the Board's highest priority. It should be the highest priority, as well, for the administration and for all members of the staff.

118.01, Wis. Stats.

EDUCATIONAL PROCESS GOALS

In order to achieve educational outcome goals, the Board of Education will establish policies which will authorize and encourage:

- [ ] instruction which bears a meaningful relationship to the present and future needs and/or interests of students;
- [ ] specialized and individualized kinds of educational experiences to meet the needs of each student;
- [ ] opportunities for professional staff members and students to make recommendations concerning the content and operation of District programs;
- [ ] an environment in which any interaction among individual students and groups of students helps them learn how and when competition and cooperation are appropriate and productive in accomplishing goals;
- [ ] efficient and effective use of educational resources;
- [ ] continued professional growth of staff members;
- [ ] constructive cooperation with parents and community groups.

COURSE GUIDES

The Board of Education recognizes that the District must develop and maintain curriculum course guides in order to better accomplish learning results with students.

As appropriate to the course of study, each guide shall contain:

- ( ) the intended learning outcome(s), defined in terms of how the learning is applied;
  - ( ) knowledge and skills needed to achieve those outcomes;
  - ( ) learning activities needed to achieve the outcome;
  - ( ) appropriate materials and resources;
  - ( ) suggested methods of instruction;
  - ( ) evaluation criteria, standards, and methods which will confirm the extent to which learning outcomes have been achieved;
- 
- ( ) a list of supplemental materials for the guidance of teachers.

The District Administrator shall be responsible for the preparation of course guides and shall establish administrative guidelines related to their preparation.

- [ ] All new course guides and revisions of existing guides shall be submitted to the Board for approval.
  - ( ) before they are implemented.
- [ ] Copies of all current course guides shall be kept on file in the office of the District Administrator.

# Memo

**To:** Randy Rosburg  
**From:** Trish Sheridan  
**CC:**  
**Date:** 9/9/2015  
**Re:** Title I Policies

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Please consider adding the ESEA compliance policies to the next Governance Committee meeting:

- Time and Effort
- Title I Student Selection

Both policies are required.

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## **School District of Somerset Federal Time and Effort Reporting Policy**

RE: Compliance with Federal ESEA and IDEA Rules and Regulations

**Purpose:** As a recipient of federal funds, the School District of Somerset must comply with the Office of Management and Budget (OMB) Circular A-87, General Principles for Determining Allowable Costs. Attachment A, Paragraph C.1. requires certification of effort to document salary and wage expenses charged directly against federally-funded programs. Paragraph C.1. states, *"To be allowable under federal awards, costs must...be adequately documented."* School District of Somerset's time and effort reporting policies and procedures are intended to meet this requirement.

### **Policy Statement:**

1. Time and effort reporting shall reasonably reflect the percentage distribution of effort expended by (ABC School District) employees involved in federally funded programs, grants and/or contracts, and shall be incorporated into the records for the school district. These records shall reasonably reflect the activity for which the employee is compensated and shall encompass all activities on an integrated basis.

2. Each employee whose time is committed to a federally funded program (Title I, II-A, III, Spec. Ed., etc.) shall complete a time and effort report.

3. The School District of Somerset uses an "after-the-fact effort" reporting system. This indicates that the distribution of salaries will be supported by activity reports signed by the staff member and the building principal.

4. The program supervisors are responsible for the distribution, collection, and retention of all employee time and effort reports. Copies of all time and effort reports will be sent to the Business Office.

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5. The Time and Effort report must represent, in percentages totaling the agreed upon contractual amounts, the total activity for which each employee is compensated.

6. **Semi-Annual Report:** An employee who has a "single cost objective" has a position that is dedicated to a singular purpose. For instance, a special education teacher is considered to have a single cost objective because the teacher works only with special education. An employee who has a single cost objective will complete semi-annual certifications. A semi-annual certification is a sign-off every six months by the employee and the supervisor with first-hand knowledge of the employee's work.

The semi-annual certification will identify:

- Employer's Name
- Employee's Name
- Federal Program
- Reporting Period
- Employee's Position
- Single Cost Objective

In addition to the semi-annual certification the employee will keep track of 100% of their hours by project as support for the amounts claimed on the federal or state grant.

7. Where employees work on multiple activities or cost objectives, a distribution of their salaries or wages will be supported by personnel activity reports (PARS) or equivalent documentation.

8. PAR or equivalent documentation must: (1) reflect an after-the-fact distribution of the actual activity of each employee, (2) must account for the total activity for which each employee is compensated, (3) must be prepared at least monthly and must coincide with one or more pay periods, and (4) must be signed by the employee. The PAR must be supported with documentation of actual effort, not estimates. Supporting documentation could be a work calendar, work project, time log, or class schedule. Relying on time estimates identified in the grant budget rather than actual time recorded through a work calendar or class schedule isn't acceptable.

The required information that must be on the PAR is:

- Employer's Name
- Employee's Name / Position
- Federal Program / CFDA #
- Reporting Period
- 100% of Work Activities
- Employee's Signature

PAR must follow these standards:

- After-the-fact record: The PAR must be created after the work has been executed. Projections of how an employee is expected to work or position descriptions aren't sufficient.
- Total activity: The PAR must account for the total activity for which each employee is compensated, including part-time schedules or overtime.
- Monthly: The PAR must be prepared at least monthly and must coincide with one or more pay periods; and
- Signed and dated: The PAR must be signed and dated by the employee and the supervisor.

All monthly PAR reports will be submitted to the respective fiscal coordinator to be used during the financial grant reporting. A final PAR will be signed and filed in the grant audit folder that shows the total amounts for the year.

**Procedures:**

1. When School District of Somerset assigns staff to a federal program and budget the Business Office will prepare a projected distribution of effort for the duration of the school year.

2. Based on the projected distribution of effort throughout the school year, the frequency of reporting required (semi-annual or PAR-monthly) will be determined by the ESEA Coordinator and School District Administrator. This reporting schedule will be communicated to the Business Office.

3. Based on the pre-determined frequency, the program supervisor shall provide a blank time and effort report to each employee working on a federal program on the last working day of the month for which the report is required.

4. Each employee receiving this report shall complete report with the actual percentage of effort for the given time period. S/he will sign the effort report to verify and obtain the principal's signature.

5. Supporting Evidence: Each time and effort report shall be accompanied with documentation that provides evidence of effort throughout the time period of the report (i.e. schedule of time applied toward activities and efforts throughout the month).

6. Verification: **All employees must sign their own individual effort reports.** In addition, the building administrator must review, verify and sign all effort reports.

7. The time and effort reports must be returned to the program supervisor by the **10th** of each month. Reports will be copied to the Business Office.

~~8. Any salary reallocations or adjustments resulting from time and effort reports will be made as determined between the Business Office and the District Administrator.~~

9. Changes: Evidence of salary reallocations (Budget revisions) must accompany a modified effort report.

## SOMERSET SCHOOL DISTRICT

### STUDENT SELECTION

The CESA #11 Needs Assessment and Student Selection Model provides the basic format by which we select and prioritize those students most in need of services. After becoming part of the eligible pool (needs assessment procedure), the students are then placed on a student selection form which considers various academic and cognitive factors. The form also allows for norm-referenced and criterion-referenced input from the classroom teachers.

At the completion of determining the needs of the students through this composite instrument, the students are then ranked according to their own individual needs. This ranking is transferred to a final prioritization sheet which is later strictly adhered to as students are selected for Title I services. In the event that standardized test scores do not concur with teacher recommendations and the composite score on the student selection form, a diagnostic assessment may be made. If the results of the diagnostic assessment indicate strong needs for assistance, the student will become part of the eligible pool and included in the student selection process. Students who have been served and not exited in Title I during the previous two school years and students who are identified as English Language Learners with an "oral" language proficiency level of 3 or higher automatically become part of the eligible pool, as required by law. These identified students must then be assessed in a manner that is comparable to all other students to determine if they should be served in Title I. Private school students are added to the eligible pool based upon comparable assessments and data to the public school eligible pool. Any services provided would be in a setting that is free of all religious artifacts.

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The areas that are analyzed to determine students' strengths and weaknesses are the same skills and/or strategies that then become the objectives of the instructional program.

The following process is observed in entrance to the Title I Program:

- 1.) The CESA 11 Referral Form is completed.
- 2.) The students who meet 2 of 3 qualifying criteria are added to the Needs Assessment and serviced in rank order.
- 3.) Parents are notified.

The following process is observed in exiting students from the Title I Program:

- 1.) The CESA 11 Referral Form will be completed by the classroom teacher and the Title I teacher.
- 2.) The student meets grade level goals on 2 out of 3 grade level assessments.
- 3.) Parents are notified if students exit the program.

Students on the prioritized ranking list may not receive services when the following circumstances exist:

*af*



- 1.) A student's individual needs are best served in another specialized program.
- 2.) Parents refuse services.
- 3.) Parents refuse scheduling alternatives, e.g., services before or after school, during recess, etc.

Kindergarten students are selected for Title I services in the fall by the Title I teacher and kindergarten teachers. An assessment of readiness skills is administered and the students are ranked using the Student Selection forms. Title I services for these students in greatest need begin during first trimester.



NEOLA of WISCONSIN

LOCAL TEMPLATES

Revised

SEPT  
OUT

BOARD OF EDUCATION  
\_\_\_\_\_ SCHOOL DISTRICT

PROGRAM  
2370/page 1 of 1

**REVISED POLICY - SPECIAL UPDATE - AUGUST 2015**

**EDUCATIONAL OPTIONS**

The Board of Education recognizes the need to provide alternative means by which students achieve the goals of the District.

An optional plan to meet the recognized educational needs of a student shall be approved by the District Administrator. The District Administrator shall prepare a plan of educational options for use in meeting special needs.

Such options shall be consistent with Chapter 118 and may include, but not be limited to, tutorial programs, independent study, correspondence courses, work-study or school work training programs, high school equivalency programs, technical college programs, summer school, early college entrance, etc.

Credit may be granted to the student upon complete evaluation of the program.

The credit shall be placed on the student's transcript. The amount of credit counting toward graduation shall comply with the graduation requirements of the State and the District.

The District Administrator shall establish administrative guidelines where by each educational option is properly analyzed, planned, and implemented and complies with all applicable requirements of the State.

A list of all educational options available to students who reside in the District shall be provided to all parents on an annual basis. Such notice shall be published as a class 1 notice, pursuant to State law requirements, and the Board shall post on its website a description of all educational options available to students no later than January 31st each year.

115.385(4), 118.15, 118.55, 118.57 Wis. Stats.

Enc. 10

Student Enrollment by Grade 2014-15														
Grade	# Sections (2014-15)	Average Class Size (2014-15)	8/8/14 Enrollment	9/5/14 Enrollment	10/7/14 Enrollment	11/5/14 Enrollment	12/3/14 Enrollment	1/8/15 Enrollment	2/3/15 Enrollment	3/9/15 Enrollment	4/1/15 Enrollment	5/5/15 Enrollment	6/3/2015 Enrollment	7/6/2015 Enrollment
E/C	0	0	7	9	8	9	12	13	15	15	15	16	16	10
JK	3(AM) 2(PM)	21(AM) 22(PM)	98	107	106	107	106	106	106	105	104	103	103	74
K	5	19	87	96	94	97	97	99	99	100	98	98	98	115
1	6	20	127	120	121	121	121	121	120	121	123	123	123	98
2	5	18	90	93	92	93	93	94	94	93	93	93	93	123
3	5	22	112	111	112	112	112	113	113	113	112	111	111	123
4	5	23	114	116	117	117	117	115	115	116	115	115	115	113
5	5	24	117	118	117	117	116	117	118	120	120	120	120	116
6	5	24	123	120	120	120	120	120	119	120	121	121	121	117
7	4	25	98	99	99	99	96	96	97	97	97	98	98	123
8	5	20	101	100	100	103	104	104	102	102	102	102	102	98
9	5	28	141	138	137	137	136	136	137	137	136	136	136	110
10	5	27	133	131	131	133	133	133	133	133	132	131	131	137
11	4	28	112	112	112	111	111	111	111	111	111	110	109	131
12	4	28	117	117	118	118	119	118	117	116	115	115	115	109
Transition	1	3	4	5	5	3	3	3	2	2	2	2	2	1
<b>Total Enrollment</b>			<b>1581</b>	<b>1592</b>	<b>1591</b>	<b>1597</b>	<b>1596</b>	<b>1599</b>	<b>1598</b>	<b>1601</b>	<b>1597</b>	<b>1594</b>	<b>1593</b>	<b>1571</b>

Current Enrollment By School Building  
 Learning Center Enrollment 84  
 Elementary Enrollment: (Cap = 625) 545  
 Middle Enrollment: (Cap = 480) 454  
 High Enrollment: (Cap = 400) 488  
 Total Enrollment 1571

Student Enrollment by Grade 2015-16														
Grade	# Sections (2015-16)	Average Class Size (2015-16)	8/3/15 Enrollment	9/8/15 Enrollment										
E/C	0	0	10	13										
JK	2(AM) 2(PM)	21	81	84										
K	5	24	117	118										
1	5	19	99	99										
2	5	24	123	119										
3	4	24	97	97										
4	5	23	113	112										
5	5	23	119	116										
6	5	24	120	124										
7	5	25	124	123										
8	4	25	98	99										
9	4	28	113	115										
10	5	28	136	136										
11	5	27	129	129										
12	4	27	107	109										
Transition	1	3	1	3										
<b>Total Enrollment</b>			<b>1587</b>	<b>1596</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Current Enrollment By School Building  
 Learning Center Enrollment 97  
 Elementary Enrollment: (Cap = 625) 545  
 Middle Enrollment: (Cap = 480) 462  
 High Enrollment: (Cap = 400) 492  
 Total Enrollment 1596

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BAC 11

*New July/Aug 2015*

**BOARD OF EDUCATION  
SCHOOL DISTRICT**

PROFESSIONAL STAFF  
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BOARD-STAFF COMMUNICATIONS

The Board of Education has a legitimate interest in maintaining order by directing that employee communications to the School Board move initially through the chain of command to the District Administrator. Employees are expected to follow the established chain of communication as described in this policy. Failure to do so may result in employee discipline.

**[Select this option if the District's policy manual contains an organizational chart.]**

*X* The basic lines of communication in the chain of command are shown in Policy 1100 *AND 2015-16 EMPLOYEE HANA BOOK, PAGE 18, SOMEDSET SCHOOL DISTRICT - ORGANIZATIONAL CHART.*

A. Staff Communications to the Board

All communications from staff members related to the performance of their job duties or responsibilities to the Board or its committees shall be submitted through the District Administrator. This procedure is not intended to deny any staff member the right to appeal to the Board on important matters through established procedures.

B. Board Communications to Staff

All official communications, policies, and directives of the Board of staff interest and concern to the staff will be communicated through the District Administrator, who shall also keep staff members fully informed of the Board's problems, concerns, and actions.

C. Social Interaction

Both staff and Board members share a keen interest in the schools and in education generally, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, and innovations, and general activities of the District. However, since individual Board members have no special authority except when they are convened at a legal meeting of the Board or vested with special authority by Board action, discussions between staff and Board members related to the performance of job duties or responsibilities are inappropriate violations of the chain of command.

Garcetti v. Ceballos, 547 U.S. 410 (2006)

Samuelson v. LaPorte Comm. Sch. Dist., 526 F.3d 1046 (7th Cir. 2008)

lol

The School District of Somerset  
Bylaws & Policies

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**9130 - PUBLIC REQUESTS, SUGGESTIONS, OR COMPLAINTS**

Any individual(s), having a legitimate interest in the staff, programs and operations of this District shall have the right to present a request, suggestion, or complaint to the District and the Board of Education. At the same time, the Board has a right to protect the staff from inappropriate harassment. It is the intent of this policy to provide guidelines for considering and addressing public requests, suggestions, or complaints in an efficient, reasonable, and equitable manner. Requests, suggestions, or complaints made by District staff members are covered by Policy 3122 and Policy 4122.

It is the desire of the Board to address any such matters through direct, informal discussions and other means. It is only when attempts at informal resolution fail that more formal procedures shall be used.

Generally, requests, suggestions, or complaints reaching the Board or Board members shall be referred to the District Administrator for consideration. Any individual presenting such a matter shall be provided with a copy of this policy.

**Guidelines for Matters Regarding a Professional Staff Member**

A. First Level

Generally, if the matter concerns a professional staff member the individual(s) should discuss the matter with the staff member. The staff member shall take appropriate action within his/her authority and District administrative guidelines to deal with the matter.

Discussion with the staff member may not be appropriate in some situations including, for example, where the matter involves suspected child abuse, substance abuse, or any other serious allegation that may require investigation or inquiry by school officials prior to approaching the staff member.

As appropriate, the staff member shall report the matter and whatever action may have been taken to the principal.

B. Second Level

If the matter has not been satisfactorily addressed at the First Level or it would be inappropriate to discuss the matter with the staff member, the individual(s) may discuss the matter with the staff member's supervisor, if applicable. Discussions with the supervisor shall occur promptly following any discussion with the staff member.

C. Third Level

If the matter has not been satisfactorily addressed at the Second level, and the matter does not involve the District Administrator, the individual(s) may submit a written request for a conference to the District Administrator. This request should include:

1. the specific nature of the request, suggestion or complaint and a brief statement of the facts giving rise to it;
2. the respect in which it is alleged that the individual(s) (or child of a complainant) has been affected adversely;
3. the action which the individual(s) wishes taken and the reasons why it is felt that such action be taken.

The request must be submitted promptly after discussion with the staff member's supervisor. The District Administrator shall respond in writing to the individual(s) and shall advise the Board of any resolution of the matter.

#### D. Fourth Level

If the matter has not been satisfactorily addressed at the Third Level, or at the First Level in the case of a matter involving the District Administrator, the individual(s) may submit a written request to the Board to address the matter. Any such request must be submitted within fifteen (15) days of receiving the District Administrator's written response.

The Board, after reviewing all material relating to the matter shall grant a hearing, which may be held in closed session at the discretion of the Board when consistent with Wisconsin's Open Meetings law before the Board, or before a committee of the Board.

The individual(s) shall be advised, in writing, of the Board's decision no more than fifteen (15) business days following the next regular meeting. The Board's decision will be final on the matter, and it will not provide a hearing to other complainants on the same issue.

If the individual(s) contacts an individual Board member to discuss the matter, the Board member shall inform the individual that s/he has no authority to act in his/her individual capacity and may refer the individual(s) to this guideline or the District Administrator for further assistance.

#### **Guidelines for Matters Regarding District Services or Operations**

If the matter relates to a District procedure or operation, it should be addressed, initially, to the appropriate supervisor and then in subsequently higher levels as prescribed in "Guidelines for Matters Regarding a Professional Staff Member".

#### **Guidelines for Matters Regarding Enrollment Disputes**

485

If the matter relates to disputes concerning student residency determination, Homelessness under the McKinney-Vento Act, or related issues, the matter should be addressed initially to the District's Residency or Homelessness Coordinator, and then to the Third Level of the process for "Matters Regarding a Professional Staff Member".

#### **Guidelines for Matters Regarding the Educational Program**

If the matter relates to a District program, it should be addressed to the appropriate supervisor and then in subsequently higher levels as prescribed in "Matters Regarding a Professional Staff Member".

#### **Guidelines for Matters Regarding Instructional Materials**

The District Administrator shall prepare administrative guidelines to ensure that students and parents are adequately informed each year regarding their right to inspect instructional materials used as part of the educational curriculum and the procedure for completing such an inspection. See Policy 2414, AG 9130A and Form 9130 F3.

If the request, suggestion, or complaint relates to instructional materials such as textbooks, library books, reference works, and other instructional aids used in the District, the following procedure shall be followed:

- A. The criticism is to be addressed to the Director of Curriculum Instruction and Assessment in writing, and shall include:
  1. author;
  2. title;
  3. publisher;
  4. the complainant's familiarity with the material objected to;
  5. sections objected to by page and item;
  6. reasons for objection.
- B. Upon receipt of the information, the Director of Curriculum Instruction and Assessment may, after advising the District Administrator of the complaint, and upon the District Administrator approval, appoint a review committee consisting of one (1) or more professional staff members including but not limited to, the Media Specialist;
- C. If the request, suggestion, or complaint relates to the human growth and development curriculum or instructional materials, it shall be referred to the advisory committee responsible for developing the human growth and development curriculum and advising the Board on the design, review and implementation of the curriculum. (See Policy 2414).
- D. The material in question may be withdrawn from use pending the committee's recommendation to the District Administrator.



- E. The committee's recommendation shall be reported to the District Administrator in writing within fifteen (15) business days following the formation of the committee. The District Administrator will advise the individual(s), in writing, of the committee's recommendation and advise the Board of the action taken or recommended.

No challenged material may be removed from the curriculum or from a collection of resource materials except by action of the Board, and no challenged material may be removed solely because it presents ideas that may be unpopular or offensive to some. Any Board action to remove material will be accompanied by the Board's statement of its reasons for the removal.

118.01, 118.019, Wis. Stats.  
20 U.S.C. 1232h

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## SOMERSET EXTRA-CURRICULAR CODE

### GENERAL REGULATIONS

- A. This code will be in effect for the **2015-2016** school year.
- B. Each coach and advisor as well as director of programs will go over the extra-curricular code for each activity. The coach/advisor will go over the code at a parent-participant meeting at the beginning of the season/activity.
- C. The code will be enforced twelve (12) months of the year in season and out of season, covering grades seven (7) through twelve (12) in accordance with WIAA regulations.
- D. Male and female participants in all extra-curricular activities are under the jurisdiction of this code.

### SCHOLASTIC ELIGIBILITY AND PARTICIPATION RULES

#### A. Scholastic Eligibility

A student must meet school and DPI requirements defining a full-time student and have received **no failing grades or incompletes** in any class (term long, semester long, or year-long) in the most recent mid-term and end of semester grading periods (end of semester/9-week quarter progress report).

**A senior who has acquired all necessary credits toward graduation is not exempt from this rule.**

- 1. A student regains eligibility immediately if incomplete grades are at the passing level within two weeks after a grade-reporting period (end of term). If the incomplete grade is changed to a failing grade, the provisions of this code regarding failing grades will apply.
- 2. A student who receives a failing grade in the most recent mid-term or end of semester grading period (end of semester/9-week quarter progress report) is ineligible for a minimum of fifteen (15) school days. The student may not return to competition until the school day following the fifteen (15) day ineligibility period and academic requirements are being met, meaning passing all current classes. Eligibility is re-instated on the sixteenth (16<sup>th</sup>) school day.
- 3. A student may erase ineligibility status following the last grade-reporting period of the school year through summer school courses (including correspondence courses) at the same or some other school provided the school gives credit toward graduation requirements for such courses and adds them to the student's transcript (cut- counts them in rank-in-class standings).
- 4. A student who is enrolled in any state-approved EEN program and who receives no usual grades for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her IEP.
- 5. A student who has been assigned to a technical college, university, or college by the school district is exempt from the provision requiring physical attendance at least one course each day, provided such a student continues being carried on the attendance rolls for purposes of state aids. The student must receive high school credit which meets the academic standard or have a notation made on his/her high school transcript that he/she successfully met the equivalent of the academic standard between the two schools involved.
- 6. The fifteen (15) day scholastic ineligibility will go into effect the first Monday after report cards are distributed.

#### B. Other Rules

- 1. Participants shall not use, sell, deliver, or have in their possession the items listed below:
  - a. Any form of intoxicating liquor or fermented malt beverages (including, but not limited to, beer, wine, or non-alcoholic products such as NA, Sharps, O'Doul's).
  - b. Any form of tobacco, snuff, e-cigarettes, or other nicotine containing products.
  - c. Illegal drugs or controlled substances as defined by Chapter 125 and 161 of the Wisconsin State Statutes.
  - d. Any synthetic or imitation version of the items listed above.
- 2. Participants shall not take part in conduct unbecoming of an extra-curricular participant.
 

As a student participating in my school's extra-curricular activities programming, I understand the following responsibilities and will adhere to and demonstrate character embodying the Spartan Way:

  - I will respect the rights of others and will treat others with respect, courtesy, and consideration;
  - I will be fully responsible for my actions and the consequences of my actions;
  - I will respect the property of others;
  - I will respect and obey all the rules of my school and laws of my community, state, and country; and

- I will respect all those who are responsible for enforcing the rules of my school, and the laws of my community, state, and country.

A student whose character or conduct violates the Spartan Way of conduct (conduct unbecoming of an athlete) is not in good standing and is ineligible for a period of time determined by the principal and/or Director of Programs. This ineligibility may consist of a 1, 2, or 3 event/performance/game/etc. suspension leading up to the 25% to 50%, and up to the expulsion, provisions that are in place for extra-curricular code violations.

3. Participants shall be in school each and every day as outlined by the 2015-2016 Student Handbook with no unexcused absences, unexcused tardiness, and/or truancy. Students who do not meet these expectations will not participate in the event/performance/game/practice/etc. that day.
4. Participants shall travel to and from extra-curricular contests on school-provided transportation, unless proper authorization is received.

C. Violations

1. The Director of Programs and the activity coordinator shall have primary responsibility for processing reported violations of the extra-curricular code.
2. Violations of the code can only be submitted by the participant, parent/legal guardian, a school administrator, staff member, coach, advisor, and/or law enforcement.
3. A participant will also be in violation of the code by admission of guilt. A written statement including date, place, and time shall be turned in to the director of programs/athletic director within five (5) school days upon knowledge of the violation.

**ENACTMENT OF SUSPENSION**

- A. All offenses will require a conference to be held with the participant about the violation of behavior. Parent(s)/Guardian will be notified by the Director of Programs.
  1. First Offense: The participant will be suspended for a period not less than 25% of the events/performances/ games/etc.
  2. Second Offense (within 12 months from the first violation date): The participant will be suspended for a period not less than 50% of the events/performances/games/etc.
  3. Third and Subsequent Offenses (within 24 months from the first violation date): The participant will be suspended for a period not less than one calendar year from the date of the suspension, including any events/performances/games/etc.
  4. The following restrictions will apply to all suspended participants. These restrictions also apply to participants who are ineligible for academic reasons.
    - a. Violators with less than a full season suspension shall attend and participate in all scheduled practices/meetings, unless excused by the coach/advisor.
    - b. Violators will not dress for scheduled events/performances/games/etc..
    - c. Violators are considered spectators, while under suspension of their activity. Attendance requirements at scheduled events of their activity shall be at the discretion of the coach/advisor.
    - d. The wearing of group uniforms during non-practice situations by suspended participants is prohibited for the duration of the suspension.
    - e. A participant shall be ineligible for all levels of events/performances/games/etc. until the requirements of their suspension are satisfied.
- B. Violations of the extra-curricular code will result in immediate suspension of the participant..
- C. If a participant denies violating this code, the school must provide an opportunity for the participant to be heard, prior to the next scheduled event/performance/game/etc.
- D. Parents/guardians will be notified, in writing, of the consequence.
- E. A participant's suspension is considered completed only if that person serves the total time and requirements of the suspension.
  1. The total time and requirements means: completing the full competition/performance/meet/event/season (hereafter referred to in this paragraph as "activity/season") in which the suspension is being served.
  2. If the participant was in an activity/season and received an extra-curricular code violation that cannot be fully satisfied by the end of the activity/season, the participant must start and complete the next activity/season as they finish serving the extra-curricular code violation to satisfy the total time and requirements of the suspension.

**GUIDELINES**

- A. Individual Extra-curricular Regulations: In addition to this general code, all participants are to abide by the respective individual regulations required by their coach/advisor. Each participant is to receive a copy of this code prior to the first scheduled practice/contest/performance/etc.
- B. Clarification of Disputes: Clarification of misunderstandings and/or disputes between participants, coaches, advisors, parents, or any other interested party shall first attempt to be resolved with the parties

involved. If this is not possible, they should be brought to the following parties in order ("Chain of Command"):

1. Advisor/Head Coach, if applicable
  2. Director of Programs
  3. High School Principal
  4. Superintendent
  5. Board of Education
- C. A participant who makes a self-referral to the Director of Programs by noon the first school day after the offense (if no school is in session, within seven (7) calendar days of the offense) reduces the suspension by one-half.
- D. A participant may also reduce the suspension by attending an pre-approved AODA program. The program must be approved by the Director of Programs prior to the participants attendance of the program
- E. No suspension may be reduced to less than one day of competition (but no less than one complete event/performance/game/etc.).

**REGULATIONS**

- A. It is the participant's responsibility to care for the equipment purchased by the school. The participant responsible for the equipment/material and shall pay for any equipment/materials lost or damaged due to the careless use or negligence of the participant. A participant may not participate in any event while he/she has an unpaid fine from another activity.
- B. The extra-curricular code will be reviewed by the Director of Programs and other appropriate persons and committees annually and changes will be made with Board approval.

\*\*\*\*\*  
\*\*\*\*

**2015-2016 SOMERSET EXTRA-CURRICULAR CODE**

*We, the undersigned, state that we have read and understand the provisions of the 2015-2016 Student Handbook and Somerset Extra-Curricular Code and the consequences of the violations of the student handbook and extra-curricular code, and hereby agree to faithfully follow all of its provisions.*

\_\_\_\_\_  
Participant Name (Please Print)

\_\_\_\_\_  
Participant Grade

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

**THE SCHOOL DISTRICT OF SOMERSET DOES NOT CARRY INSURANCE ON THE STUDENT PARTICIPANTS. IT IS THE RESPONSIBILITY OF THE PARENT/LEGAL GUARDIAN TO HAVE PROPER INSURANCE COVERAGE.**

73.

**DRAFT  
SCHOOL DISTRICT OF SOMERSET  
BOARD OF EDUCATION  
BUSINESS SERVICES COMMITTEE MEETING\*  
DISTRICT OFFICE  
MONDAY, SEPTEMBER 14, 2015  
7:15 P.M.**

MINUTES

Marie Colbeth called the meeting to order at 7:14 p.m.

Roll Call was taken. Present were Marie Colbeth, Bob Gunther and Brian Moulton. Also present were Mike Connor, Nancy Dressel, Tammie Wishard, Lorri Baillargeon, Erin Gehring, Kelly Emerson, and Superintendent Randy Rosburg.

**Line of Credit:** The district opened a line of credit with the district financial services provider, FNCB, in November of 2013 as part of the cash flow management plan for the year and the LOC was renewed for the 2014-2015 year. The line of credit will need to be renewed again in order to access funds for the 2015-2016 year. The line of credit has not been used to date but the district cash flow will be at its lowest point in October, prior to the renewal of the general cash flow borrowing and the use of the LOC may be necessary. FNCB has agreed to renew the district LOC in the amount of \$500,000.00 for the new fiscal year. Committee recommends the approval of a Resolution Authorizing a Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposed in an amount not to exceed \$500,000.00 be brought to the full board for approval in September.

**Topics for Future Agendas:**

Gunther moved, with second by Moulton, to adjourn at 7:20 p.m. Motion carried.

\*A quorum of the Board of Education may be in attendance.

## ***“Dollars and Sense”***

To: **Somerset Board of Education**  
From: Dave Gerberding, Director of Business Services & Operations  
Date: For 9/21/15 BOE Meeting  
Re: Line of Credit

### **SITUATION:**

#### **Line of Credit:**

The district opened a line of credit (LOC) with the district financial services provider (FNCB) in November of 2013 as part of the cash flow management plan for the year, and the LOC was renewed for the 2014-15 year. The line of credit will need to be renewed again in order to access funds during the remainder of the 2015-16 year. The LOC has not been used to date, but district cash flow will be at its lowest point in October, prior to the renewal of the general cash flow borrowing, and use of the LOC may be necessary.

FNCB has agreed to renew the district LOC in the amount of \$500,000 for the new fiscal year.

### **RECOMMENDATION:**

#### **Line of Credit:**

Recommend to full BOE the approval of a Resolution Authorizing a Taxable Tax and Revenue Anticipation Promissory Note for Cash Flow Purposes in an amount not to exceed \$500,000.00.